



Outer North East Community Committee

Alwoodley, Harewood, Wetherby

Meeting to be held in The Arium, Thorner Lane,
Whinmoor, Leeds 14 on Monday, 13th September,
2021 at 5.30 pm

Councillors:

N Buckley	- Alwoodley;
D Cohen	- Alwoodley;
P Harrand	- Alwoodley;
S Firth	- Harewood;
M Robinson	- Harewood;
R. Stephenson	- Harewood;
N Harrington	- Wetherby;
A Lamb	- Wetherby;
L Richards	- Wetherby;



Note to observers of the meeting: To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1005&MId=11591&Ver=4>

Due to current restrictions arising from the pandemic, there will be very limited capacity in the public gallery for observers of the meeting. If you would like to attend to observe in person, please email FacilitiesManagement@leeds.gov.uk to request a place, clearly stating the name, date and start time of the committee and include your full name and contact details, no later than 24 hours before the meeting begins. Please note that the pre-booked places will be allocated on a 'first come, first served' basis and once pre booked capacity has been reached there will be no further public admittance to the meeting. On receipt of your request, colleagues will provide a response to you.

Please Note - Coronavirus is still circulating in Leeds. Therefore, even if you have had the vaccine, if you have Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting and stay at home and get a PCR test. For those who are attending the meeting, please bring a face covering, unless you are exempt

Co-optees

Agenda compiled by: John Grieve, Governance Services, Tel (0113) 37 88662

Governance Services Unit, Civic Hall, LEEDS LS1 1UR

East North East Area Leader: Liz Jarmin Tel: 336 7627

Images on cover from left to right:

Alwoodley - MAECare (Moor Allerton Elderly Care); Moor Allerton shopping centre

Harewood - rural landscapes; Harewood Arms

Wetherby – bridge over the River Wharfe; racehorse sculpture

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items or information have been identified on the agenda</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence (If any)</p>	
5			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>In order to facilitate the Open Forum whilst certain restrictions relating to the pandemic remain in place, the process has been adapted slightly, so that members of the public are invited to make written submissions in advance of the meeting on any matter which falls within the Committee's terms of reference. These will be read out under the agenda item and considered by the Community Committee.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meeting held on 5th July 2021.</p> <p>(Copy attached)</p>	9 - 18
8			<p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any matters arising from the minutes (If any)</p>	
9	Alwoodley; Harewood; Wetherby		<p>CITY PLAN ENGAGEMENT</p> <p>To receive a presentation by the Intelligence and Policy Manager which provides an update on the development of a City Plan for Leeds and to seek input from Elected Members and residents to feed into the Plan.</p>	19 - 28
10	Alwoodley; Harewood; Wetherby		<p>LIBRARIES SERVICE UPDATE</p> <p>To consider a report by the Chief Librarian which provides an overview of the activity of Leeds Libraries during the past 18 months and outlines the key priorities for the service as part of the Service Recovery Strategy.</p> <p>(Report attached)</p>	29 - 48

Item No	Ward/Equal Opportunities	Item Not Open		Page No
11	Alwoodley; Harewood; Wetherby		<p data-bbox="675 181 1337 286">CONSIDERATIONS REGARDING THE HARMFUL ENVIRONMENTAL EFFECTS OF MOTORWAYS</p> <p data-bbox="675 331 1401 613">To consider a Joint Report by the Chief Officer Highways & Transportation and the Chief Planning Officer which provides an overview of the relevant policies of UK Government and Leeds City Council with regard to the environmental effects of transport with specific focus on the air quality and noise impacts related to the Motorway network.</p> <p data-bbox="675 730 927 763">(Report attached)</p>	49 - 58
12	Alwoodley; Harewood; Wetherby		<p data-bbox="675 1059 1214 1126">OUTER NORTH EAST COMMUNITY COMMITTEE - FINANCE REPORT</p> <p data-bbox="675 1171 1406 1346">To consider a report by the Head of Locality Partnerships which provides an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2020/21.</p> <p data-bbox="675 1424 927 1458">(Report attached)</p>	59 - 68

Item No	Ward/Equal Opportunities	Item Not Open		Page No
13			<p>OUTER NORTH EAST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>To consider a report by the Head of Locality Partnerships which provides an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee and also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.</p> <p>(Report attached)</p>	69 - 88
14			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the next meeting will take place on Monday, 6th December 2021 at 5.30pm in the Boston Spa Academy, Boston Spa.</p>	

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OUTER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 5TH JULY, 2021

PRESENT: Councillor N Harrington in the Chair

Councillors N Buckley, D Cohen, S Firth,
A Lamb, M Robinson and R. Stephenson

1 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against the refusal of the inspection of Documents.

2 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no items identified where it was considered necessary to exclude the press or public from the meeting due to the confidential nature of the business to be considered.

3 LATE ITEMS

Although there were no late items of business Members did agree to the submission of supplementary information in respect of Agenda Item No. 13 (Outer North East Community Committee – Finance Report) and the inclusion of additional Wellbeing applications and Youth Activity Fund applications (Minute No. 13 referred)

4 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors: P Harrand, A Lamb and L Richards.

5 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

There were no declarations of any disclosable pecuniary interests made at the meeting.

6 OPEN FORUM

The Governance Services Officer reported that no submissions had been received with respect to “Open Forum”

7 Correspondence

Members considered the following items of correspondence:

- (i) Correspondence from representatives of Barwick in Elmet and Scholes Parish Council who were concerned that the “Shared Goals” of the Leeds City Council Town and Parish Council Charter appeared to be not respected with regard the Site Allocation Plan.

In considering the submission of the Parish Council, it agreed:

That the matter be referred to the Chief Planning Officer, requesting that a response be provided to the issues raised by the Parish Council.

- (ii) Correspondence from a Bramham resident who wished to draw to the attention of the Community Committee new walking networks in the Outer North East area and to seek the support of the Committee in proactively encouraging all Town and Parish Councils in the area to support and promote them, encourage residents to walk them, and to link them into their economic development, public transport and health and well-being decisions and strategies.

In offering comment Members welcomed the suggestion.

Members were informed that a further working route “the Gerry Pearlman Way” would be formally open later this summer.

In considering the submission it was agreed:

- (a) That the matter be referred to the Committee’s Environmental Sub Committee for further consideration
- (b) That promotion of the network links be discussed at the next meeting of the Parish and Town Council Forum
- (c) In moving forward to seek the involvement of the LCC Public Rights of Way Officer

8 Minutes of the Previous Meeting

RESOLVED – That the minutes of the previous meeting held on 22nd March 2021 were confirmed as a true and correct record

9 MATTERS ARISING FROM THE MINUTES

There were no issues raised under matters arising.

10 COMMUNITY COMMITTEE APPOINTMENTS 2021/2022

The City Solicitor which invited the Committee to note the appointment of Councillor Norma Harrington as the Chair of the Community Committee for 2021/22 as agreed at the recent Annual Council Meeting, and also to invite

the Committee to make appointments to those positions detailed in section 6 / Appendix No. 1 of the submitted report;

Children's Services Cluster Partnership
Representatives
Local Housing Advisory Panels
Local Care Partnerships
Community Committee Champions
Corporate Parenting Board
Outside Organisation(s)

The report provided background information and commentary on each of the categories to be appointed.

RESOLVED –

- (i) To note the appointment of Councillor Norma Harrington as the Chair of the Outer North East Community Committee for the 2021/22 Municipal Year
- (ii) That appointments be made as follows:

Children's Services Cluster Partnership Representative

Alwoodley (ARM) – Councillor D Cohen (Alwoodley)

EPOSS (Elmet partnership of schools and services) – Councillor A Lamb (Wetherby) – Councillor R Stephenson (Harewood)

Local Housing Advisory Panels (HAPS)

Councillor N Buckley (Alwoodley), Councillor S Firth (Harewood) and Councillor L Richards (Wetherby)

Local Care Partnerships

Councillor N Harrington (Wetherby Local Care Partnership)

Community Committee Champions

To be confirmed following further discussions with Members

Corporate Parenting Board

Councillor R Stephenson

Outside Bodies

Aberford Almshouses Trust

Draft minutes to be approved at the meeting
to be held on Monday, 13th September, 2021

That Councillor R Stephenson, be appointed as the City Council's representative on the Aberford Almshouses Trust (1 x Harewood Ward) the terms of the appointment to be for a period of 4 years.

The Emmerdale Stakeholder Panel

That Councillor R Stephenson, be appointed as the City Council's representative on the Emmerdale Stakeholder Panel (1 x Harewood Ward) for the 2021/22 period

11 APPOINTMENT OF CO-OPTees TO COMMUNITY COMMITTEES

The City Solicitor submitted a report which invited Members to give consideration to the appointment of Co-optees onto the Outer North East Community Committee for the 2021/22 Municipal year.

It was the view of Members that in future there may be a need to appoint Co-optees for a particular issue/ topic, but it was not considered necessary at this time.

RESOLVED – To not pursue the appointment of Co-optees onto the Community Committee at this stage, the option to appoint be revisited if the need arises.

12 OUTER NORTH EAST COMMUNITY COMMITTEE - UPDATE REPORT

The Head of Locality Partnerships submitted a report which provided an update on the work of the Communities Team and the work it was engaged in, based on priorities identified by the Community Committee. The report provided Members with an opportunity to ask questions, or to request a more detailed report on a particular issue.

Members noted the report provided regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Referring to Paragraph No.28 of the submitted report;

“The Leeds Anti-Social Behaviour Team (LASBT East Team) continues to work largely from home and utilises risk assessments to enable visits, letter drops, door knock, noise seizures, serving papers, as required. A return to a mixture of home working and office-based work was expected from late June onwards”

Members were of the view that the lack of visits was a concern and should be made a priority, Members suggested this was incredibly important and the team should go back to some form of normality

In responding the Head of Locality Partnerships said she would shortly be meeting with the Head of the LASBT and would draw the concerns of Members to the attention of the Head of Service.

RESOLVED –

- (i) That the contents of the report be noted
- (ii) That the Head of Locality Partnership be requested to draw to the attention of LASBT the concerns raised by Members about the lack of visits

13 OUTER NORTH EAST COMMUNITY COMMITTEE - FINANCE REPORT

The Head of Locality Partnerships submitted a report which provided an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/22.

Included within the report were:

- Details of the Wellbeing Budget position
- Wellbeing proposals for consideration and approval
- Details of projects approved via Delegated Decision
- Youth Activities Fund proposals for consideration and approval
- Details of the Community Infrastructure Levy Budget (CIL)
- Monitoring information of its funded projects

The Localities Officer presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendices which included:

- Available funding for the current financial year.
- Clarification around some of the projects seeking financial assistance.

Members expressed disappointment at the challenges faced by the Community Committee in light of the 15% reduction across the whole of the budget.

Reference was made to the CIL calculations and requested to know if these could be taken into account when setting the budget.

In responding the Head of Locality Partnerships said CIL calculations was a complexed issue and more consideration was required in moving forward.

Reference was made to the provision of grit bins, particularly in the Harewood Ward.

It was reported that work was ongoing to identify grit bin locations and the amount of potential funding required.

Members were informed that digital maps were being developed for all wards to identify refuse bin locations, this was currently ongoing.

RESOLVED –

- (i) To note the Wellbeing Budget Position 2021/22.
- (ii) That the following Wellbeing Projects be determined as follows:

Project	Organisation	Amount Granted (£)
Small Grants (Ring Fenced)	Wetherby Councillors	£1,000 (Wetherby)
Community Engagement (Ring Fenced)	Wetherby Councillors	£500 (Wetherby)
Skips (Ring Fenced)	Wetherby Councillors	£600 (Wetherby)
Grit Bins (Ring Fenced)	Wetherby Councillors	£3,000 (Wetherby)
Small Grants (Ring Fenced)	Harewood Councillors	£500 (Harewood)
Community Engagement (Ring Fenced)	Harewood Councillors	£250 (Harewood)
Skips (Ring Fenced)	Harewood Councillors	£600 (Harewood)
Grit Bins (Ring Fenced)	Alwoodley Councillors	£10,000 (Alwoodley)
Millennium Green Wellbeing Project	Thorner Parish Council	£4,000 (Harewood)
WiFi Project	Wetherby Methodist	£1,000

	Church	(Wetherby)
Prince Philip Centre Friday PHAB Club	PHAB	£592 (Alwoodley, Harewood & Wetherby)
Essential Roof Repairs, Electrics & Redecoration – Additional Funding	Bardsey Village Hall	£750 (Harewood)
Harewood Ward Environmental Fund	Communities Team	£10,000 (Harewood Ward)
Alwoodley Speeding Project	West Yorkshire Police Outer East NPT	£2,500 (Alwoodley)
Harewood & Wetherby Speeding Project	West Yorkshire Police Outer East NPT	£5,000 £2,500 from each Ward (Harewood & Wetherby)

- (iii) To note that since the last meeting on 22nd March 2021, the following project had been considered and approved by DDN: Leeds Rhino's Summer Camp
- (iv) To note the Monitoring information of funded projects
- (v) That the following Youth Activity Projects be determined as follows:

Project	Organisation	Amount Granted (£)
Mini Breeze - Wetherby	Breeze, Leeds City Council	£3,650 (Wetherby)
Tee Time Tennis	Shadwell Tennis Club	£6,075 (Harewood)
Tempo FM	Wetherby Community Radio Ltd	£3,500 (Wetherby)
Zone and Away	The Zone	£5,150 (Alwoodley)

Draft minutes to be approved at the meeting
to be held on Monday, 13th September, 2021

Mini Breeze – Alwoodley (Preet this application was taken from the Supplementary list	Breeze, Leeds City Council	£3,650 (Alwoodley)
Equipment Storage for 1 st Clifford Scout Group	1 st Clifford Scout Group	£3,835 (Wetherby)

(vi) To re-confirm that all three Ward Members must give their unanimous approval for a delegated decision to be approved (Via a Ward Member meeting or email)

(vii) To note details of the Community Infrastructure Levy, as referred to in paragraph 42 of the submitted report

14 Community Committee Youth Activity Fund Consultation

The Head of Locality Partnership submitted a report provided the background and context on the decision to not have a Youth Summit in 2020/21.

Members noted the position on the Youth Activity Fund consultation with children and young people. The aim of the consultation to inform the Community Committee's Youth Activity Fund spend for the 2021/22 financial year.

Members considered the reflections from the last year as a result of the COVID-19 pandemic and the challenges that this had presented Community Committees, the Communities Team and youth activity providers.

RESOLVED –

- (i) To note the reflections from the last 12 months during the pandemic (paragraphs 12 – 22 of the submitted report).
- (ii) To note the details of the Youth Activity Fund consultation survey (paragraphs 23 - 31).
- (iii) To note that the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2021/22.
- (iv) To note that any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund consultation survey.

- (v) To note that the Communities Team will arrange a physical Youth Summit with young people this financial year, 2021/22 and that this informs the Youth Activity Fund spend for 2022/23.

15 DATE AND TIME OF NEXT MEETING

RESOLVED – To note that the next meeting will take place on Monday, 13th September 2021 at 5.30pm at the Boston Spa Academy, Boston Spa, Leeds.

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Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee – Alwoodley, Harewood & Wetherby

Report author: Amy Beswick- Policy Officer & Mike Eakins- Intelligence & Policy Manager

Telephone No: 0113 535 1857

Date: 13 September 2021

To note

Title: City Plan Engagement

Purpose of report

1. To provide the Outer North East Community Committee with a verbal update on the development of a City Plan for Leeds and to gather input from elected members and residents to feed into the Plan.

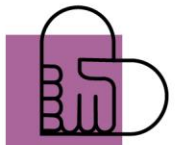
Main issues

2. The verbal report is provided at the specific request of the Community Committee.
3. The verbal report outlines the new City Plan in development for Leeds, which will become the main overarching strategy for the city, replacing the Best Council Plan. The verbal report will provide details of the timeframe for the development of the Plan, how consultation and engagement will take place, and what the final product is likely to look like. As part of the consultation towards the Plan, elected members and residents will be invited to share their views about pertinent issues affecting the Outer North East Community Committee Area, and discuss how these can best be represented in the City Plan.
4. There will be an opportunity for questions from elected members and residents after the presentation, and for elected members and residents to share their views as part of the consultation process. The proposed questions for discussion at the meeting are:

- What are the big issues for Leeds now, and over the next ten years?
- What are the big issues for Outer North East Community Committee area now, and over the next ten years?
- How can local communities play their part? What strengths do local areas have that can be drawn upon?
- Does the ambition of being the 'Best City' still resonate?

Recommendations

5. The Outer North East Community Committee is asked to note the contents of the verbal report that will be provided by Councillor Dowson and Amy Beswick/ Mike Eakins.



#TEAMLEEDS

A new City Plan for Leeds

September 2021

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#TEAMLEEDS

Why now for a City Plan?

New council leadership - offers the chance to refresh our vision and ambitions for the city.

Build on the positive learning from the pandemic – multi-agency partnership working, a city that has come together, communities supporting one another, promoting public health.

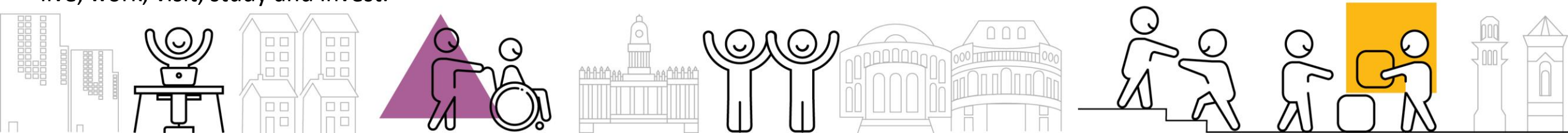
Take stock to consider the city's strengths and challenges – using the 2021 JSA, Covid-19 Learning Lessons Review and 10th anniversary of the Commission on the Future of Local Government as background.

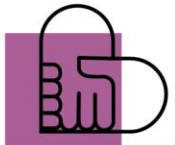
Respond to significant and ongoing change – first West Yorkshire Mayor, further change in the NHS / Integrated Care System, council's budget challenge.

Position Leeds to maximise opportunities – developing shared goals and strategic intent amongst partners and positioning the city to bid for and attract new funding.

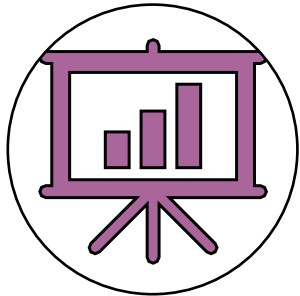
Respond together to an unprecedented moment in time – including impact of Covid-19 on existing inequalities, the emerging economic challenge, Brexit, and the opportunities for the city.

Restate our ambition – to position Leeds as a leading international city which celebrates its diversity, and still one of the best places to live, work, visit, study and invest.

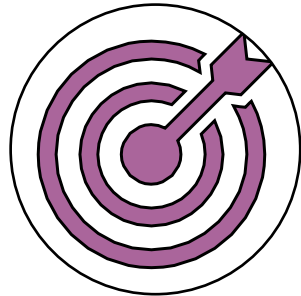




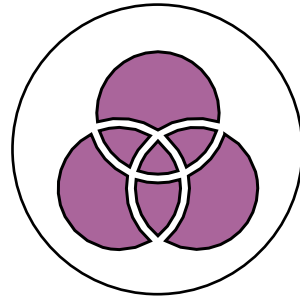
What will the City Plan aim to do?



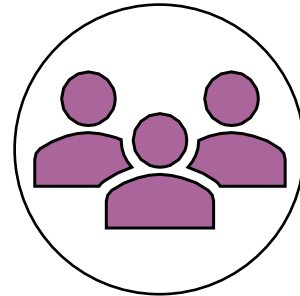
Outline the **shared strategic intent** of the council and its partners between now and 2030 – signalling our collective direction of travel and enabling everyone to play their part.



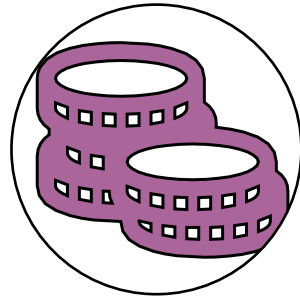
Establish some key city targets – capturing areas where the council and partners are already focusing our efforts e.g. net zero, equality and diversity etc.



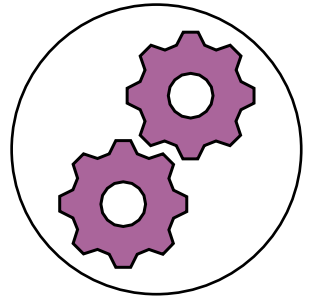
Articulate our 3 Pillars narrative – focusing what we do around health and wellbeing, inclusive growth and climate change.



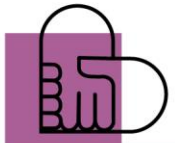
Strengthen the prominence and value of community in how we work – telling the story of the city in a more holistic and relatable way.



Explore how we can **maximise the city's limited resources** – revisiting the idea of the Leeds Pound – while describing the shared intent needed to attract new funding to the city.



Describe the nature of city leadership required, communicating the part everyone can play and revising the themes of the Commission in shaping our approach.



How will the City Plan be developed?

Research & Analysis

- Covid-19 Learning Lessons Review
- Joint Strategic Assessment
- JSA + Lived Experience Learning
- Showcasing Success
- Partnership Conversations

Summer 2021

Engagement

- Community Committees
- Equality Hubs
- Third sector
- Partner networks
- Young people
- State of the City

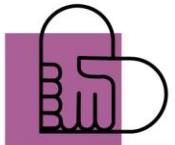
Autumn 2021

Product & Outcomes

- Clear high level strategic intent for the city
- Elected members asked to endorse and adopt (Executive Board and Full Council)
- Signpost to more detailed analysis and strategies

Winter 2021

Spring 2022



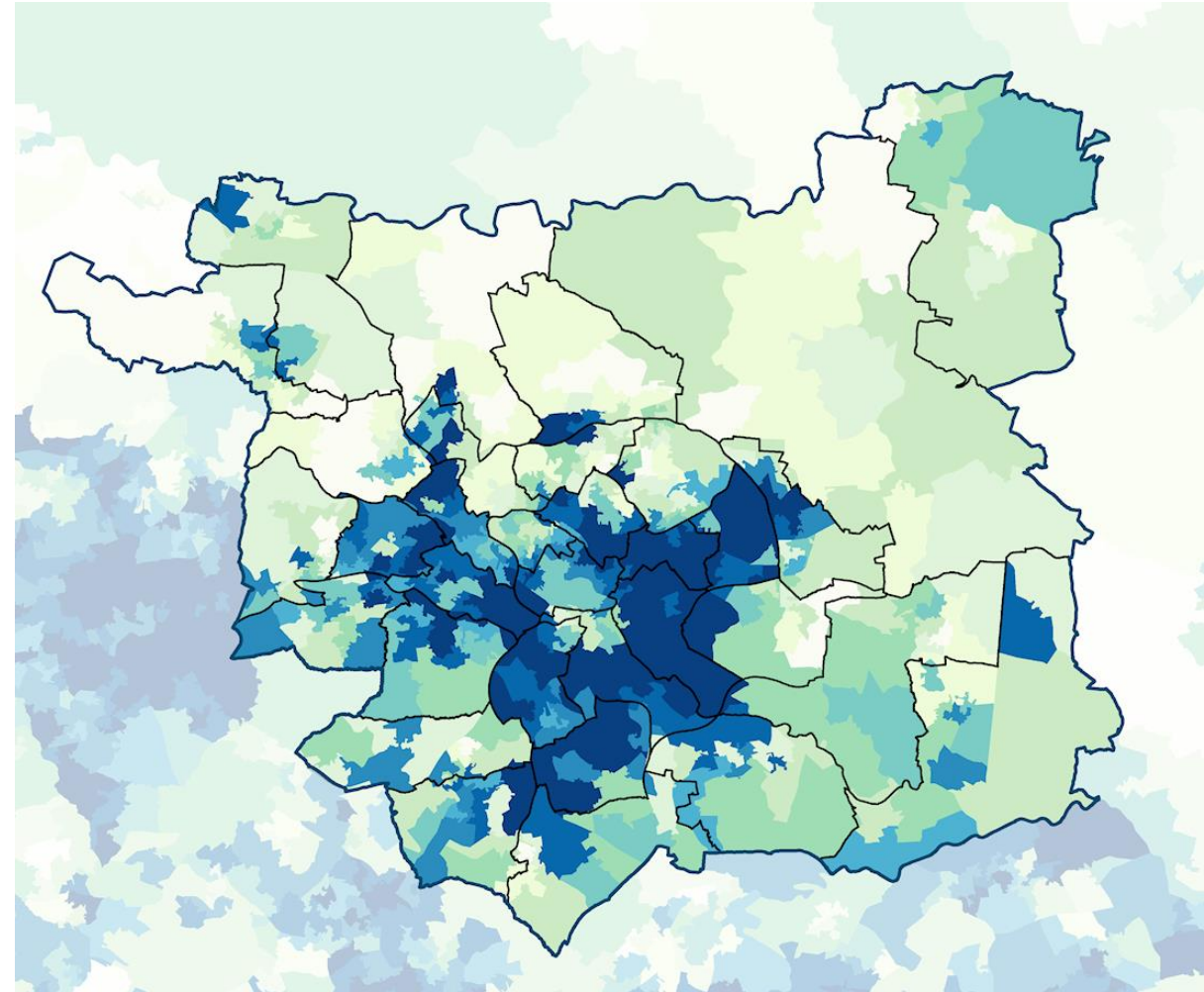
Joint Strategic Assessment – Headline Messages

- Leeds population is growing at both ends of the age spectrum, with the younger population becoming more diverse.

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Population growth is concentrated in inner-city communities more likely to experience poverty.

- Life expectancy gap across wards: 11.5 years for males and 13.7 years for females
- Emerging issues from the pandemic – most prominently worsening mental health across ages.





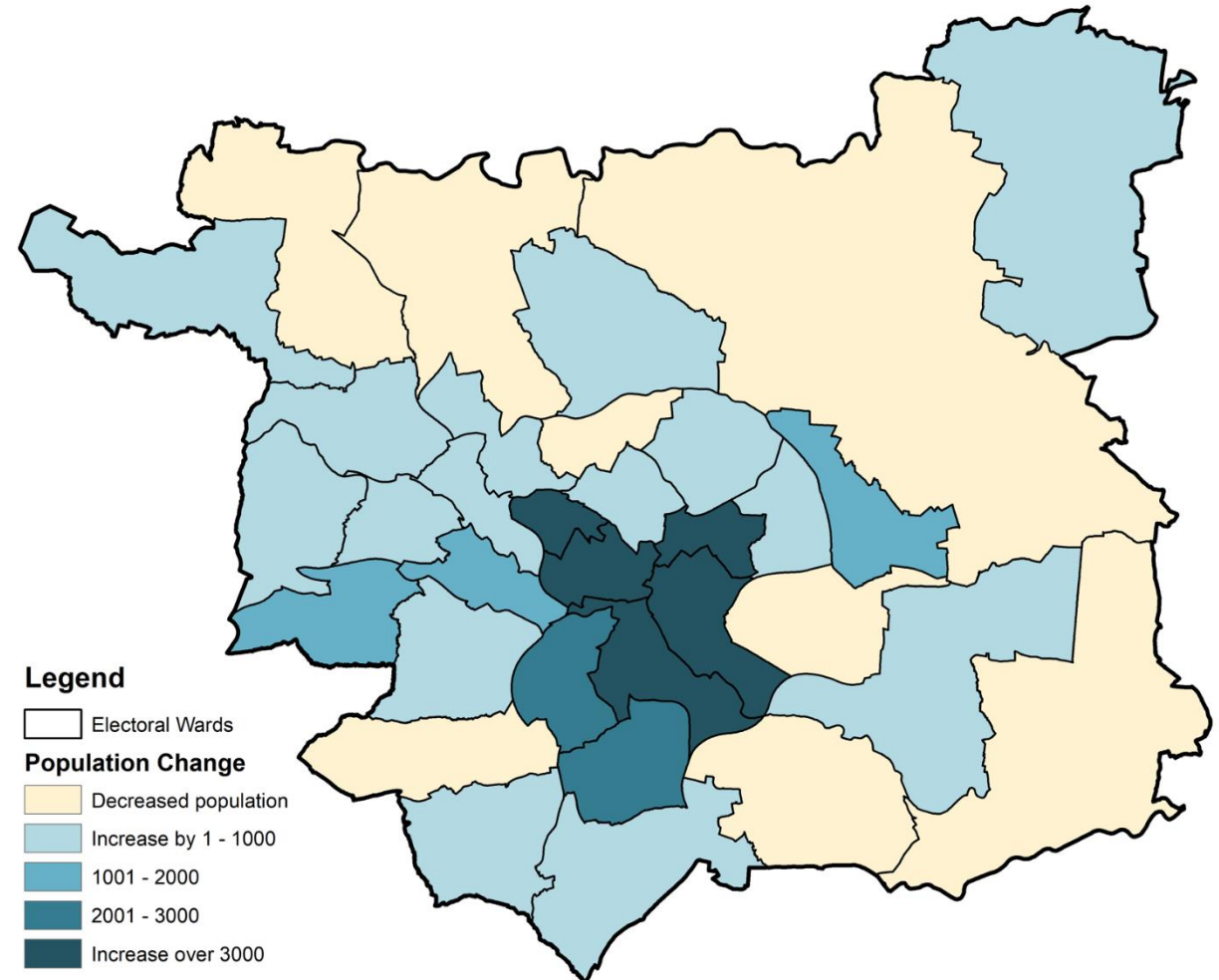
Joint Strategic Assessment – Headline Messages

- Child poverty is at the root of a range of poor outcomes for children and young people – almost 24% (under 16s) in Leeds, 19% nationally.

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Educational attainment in Leeds, especially for disadvantaged pupils and at KS2, significantly lower than national averages.

- The largest concentration of older people is in communities most likely to be experiencing deprivation.
- The number of older people in employment has risen in last 20 years – presenting challenges and opportunities.

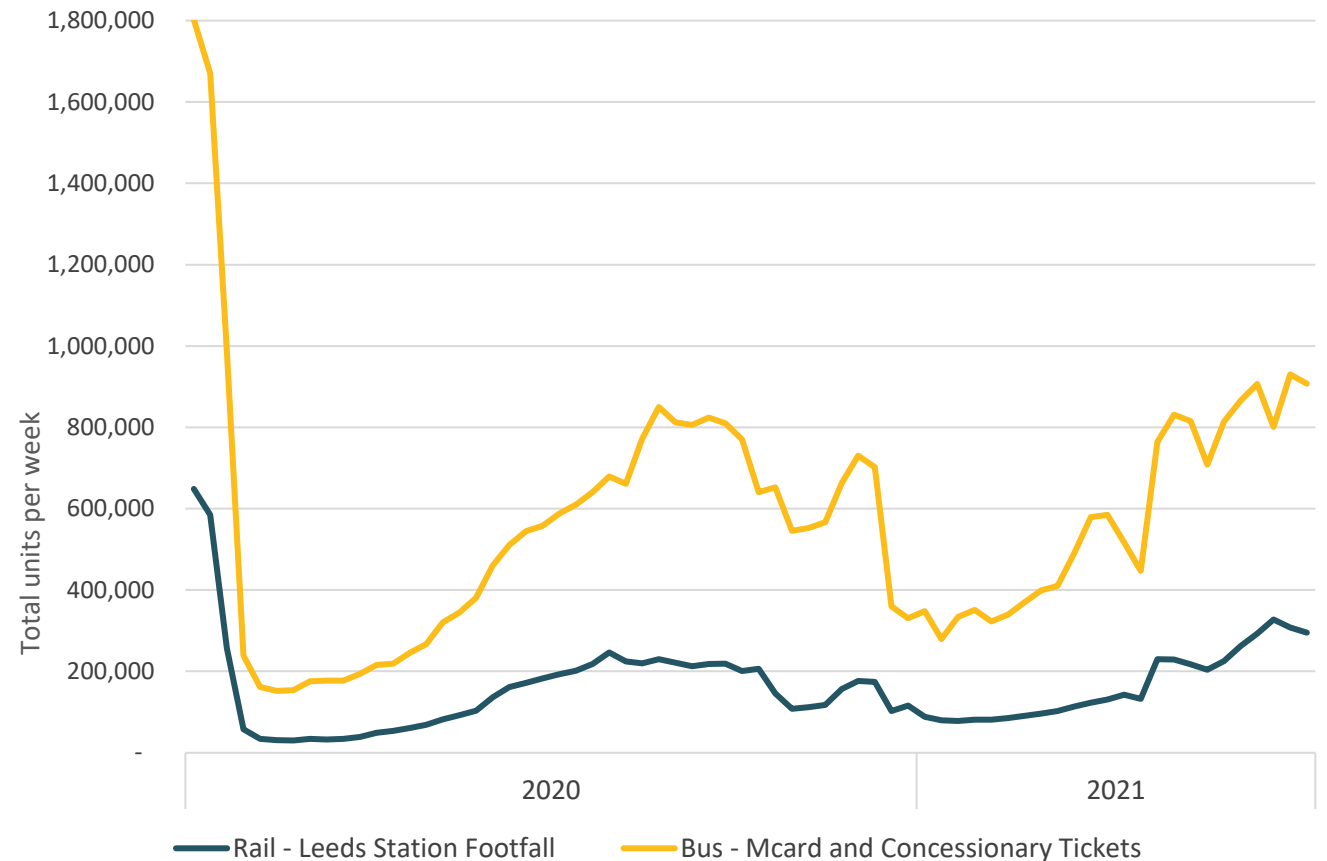


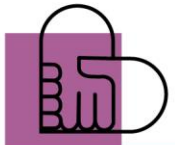


Joint Strategic Assessment – Headline Messages

- Unparalleled scale of change in the life of the city due to the Covid-19 pandemic.
- But Leeds has strong foundations to recover built on a strong employment rate, and a diverse knowledge-based economy built through economic expansion over the last two decades.
- Covid-19 has demonstrated the city's community resilience – supported by around 3,000 third sector organisations and up to 70,000 volunteers.

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Discussion Questions

- 1 What are the big issues for Leeds now, and over the next ten years?
- 2 What are the big issues for the Inner NE now, and over the next ten years?
- 3 How can local communities play their part? What strengths can they draw upon?
- 4 Does 'Best City' still resonate? If not, what could it be replaced with?



Report of: Lee Hemsworth, Chief Officer Community Hubs, Welfare & Business Support

Report to: Outer North East Community Committee - Alwoodley, Harewood, Wetherby

Report author: Andrea Ellison, Chief Librarian 07891 272 061

Date: 13 September 2021

To note

Library Service Update

Purpose of report

1. This report provides an overview of the activity of Leeds Libraries during the past 18 months and outlines the key priorities for the service as part of our Service Recovery Strategy.

Main issues

Library Activity During the COVID Pandemic

2. Our response to the COVID pandemic followed a similar path to that of many other library services across the country.

Customer Support

3. Initially many of our staff were deployed into different roles to support the foodbanks, the delivery of food parcels and staffing the COVID helplines. At the same time, we were pivoting our library service from a 'face to face' model of delivery to a digital offer. This included providing more resources which customers could access from home.
4. During the first period of lockdown, we picked up on an initiative being developed in other library authorities and introduced a 'Keep in Touch' project telephoning over 9,500 of our older customers to:

- Keep them updated about what was happening in the library service
 - Support them to access the library service and other council services and agencies digitally
 - Check that they knew where to get any other help or support as necessary (e.g. the COVID helpline)
5. We had some very positive feedback to this initiative which evidenced the real impact of the calls:
- “Thank you that was the nicest phone call I've had in days.”
 - “I had a telephone call this morning from yourselves just to check on whether I am alright and coping with the current lockdown; also, to update me on the library services now available. It is a worthy initiative and did a lot for me. Please extend my thanks.”
 - “You are all doing a fantastic job. Thank you very much for all your hard work you Librarians are doing keeping us informed and reading during this horrible time.”

Customer support for developing digital skills

6. One of the biggest revelations of the pandemic was the extent of digital exclusion and the increased challenges our citizens faced including isolation from essential support, deteriorating mental health and financial hardship. This prompted us to review our digital support offer in Leeds libraries, which we have now rebranded as #Digital121.
7. During the lockdowns our #Digital121 telephone service was at the heart of our digital support offer, capturing and directing requests for digital support received from customers and partner organisations and matching them to the most appropriate support and information available from within the service or through referral.
8. #Digital121 is a universal offer but during lockdown we targeted those with low digital skills who may have never previously had access to their own device and who needed support to use it more fully. A dedicated #Digital121 marketing campaign focussed on our core offer of providing digital support and encouraging our citizens to get in touch so our librarian team could help them to develop their digital skills and confidence.
9. During the pandemic and current restrictions, we delivered this support remotely by telephone or Zoom. Between May 2020 and May 2021, we delivered over 200 support sessions.
10. We also invested in more digital resources, increasing our e-book catalogues, and purchasing new resources such as:
- Niche Academy – a range of free online tutorials from setting up an e-mail account or getting started with social media to helping you build your skills using our online resources, such as eBooks, business support and genealogy searches. There has

been significant interest in this resource with tutorials accessed over 13,500 times since its introduction in April 2020.

- Press reader – an e-newspaper service ‘PressReader’ allows our customers to keep up to date with the latest news, free of charge.

11. Feedback from customers about all these activities, digital support sessions and new resources has been very positive:

- “Accessing eBooks has been a lifeline. It is the best app on my phone now!”
- “A wonderful service (eNewspapers) that I can still use from home”
- “Delighted I can get on Ancestry at home”

Developing our Digital library offer – resources and online events/activities

12. The initial period of lockdown was marked by an explosion of digital content which at times seemed overwhelming. As well as introducing Niche Academy and e-Newspapers, in our role as information professionals, we used our specialist skills to create a new virtual library on our [webpages](#), curating the best of our own online content and also signposting to some of the ‘best of what else’ was available on others’ websites.

13. We also curated information about quality resources for our partners in education and sent out a regular newsletter to [schools](#).

14. In addition, we developed a whole new range of virtual activities aligned to the broader library purpose to inform, educate, and entertain. The full range of activities is shown at Appendix 1. We have created this short film about our activity during the past year or more. youtu.be/QfGwr2vW8tQ

Library Service Recovery Strategy.

15. In its publication ‘Libraries: An Essential Part of Recovery’, Libraries Connected¹ identifies the five key areas where libraries can play a central role in meeting the needs of individuals and communities who may be struggling to overcome the effects of the Covid-19 crisis. These are:

- Economic recovery, with help and training for job seekers and entrepreneurs
- Education support for children and SEND (special educational need) students who struggled to learn at home
- Isolation mitigation for vulnerable groups and to help people to reconnect locally
- Digital inclusion for residents who lack IT skills or have no access to the Internet

¹ Libraries Connected is the sector support agency for public library services in England.

- Cultural partnership to help local artists and arts organisations to continue their work.

16. We have adopted these five broad themes to inform and underpin our new local Recovery Strategy in Leeds Libraries which has the following areas of focus (all activity going forward is aligned with one or more of these key priorities):

- Economic Recovery
- Children and Young People
- Health and Wellbeing (including isolation mitigation)
- Support for Digital and Learning
- Books, Reading and Culture

17. We have drafted detailed Workstream Action Plans and from September we will be gradually introducing programs of work aligned with each of the areas of activity.

18. Our focus will be on consolidating service development activity and the programme will take the learning from the pandemic so embedding a blended approach to activity across both digital and face to face programmes.

19. A summary of the proposed new activity under each of our priority areas is as follows:

Economic Recovery

20. Leeds Libraries are part of the British Library's Business and Intellectual Property Centre (BIPC) Network. This network operates in towns and cities across the UK. The centres are physical hubs where people can come together to learn, network and access free and low-cost information and support in protecting and commercialising a business idea.

21. In the Spring 2020 budget the British Library was awarded £13m for sustaining and expanding the Business & IP Centre National Network over the next 3 financial years.

22. The money will be used to expand the network, "supercharge" existing BIPCs and trial a hub and spoke model that supports other library services to develop an offer in our neighbouring authorities of Calderdale, Bradford, Kirklees, and Wakefield.

Outcomes

- Greater Prosperity

Priorities

23. Key priorities for our economic recovery programme include:

- Refurbishment of the current space within Central Library to create a Business and Enterprise Suite with co-working space, business resources and tech suite

- Development of the current programme of activity to include high profile panel events linked to key city events and participation in national Start Up Day
- Extension of the BIPC service to neighbourhoods across Leeds as part of AD:Venture providing a business on your high street service
- Embedding the regional partnership with library services across West Yorkshire (Bradford, Calderdale, Kirklees, and Wakefield)

Children and Young People

24. Public Libraries welcome children from the very earliest months of life, helping parents and carers to support them as they grow and learn.

25. Since 2012, Leeds has had an ambition to be the best city for children and young people to grow up in and children is one of the Big Ideas in the Inclusive Growth Strategy. To make Leeds a truly child friendly city, the challenge is to ensure every child and young person in the city has the opportunity and support to achieve their potential. The 3 As Strategy (Attend, Attain, Achieve) sets out the approach to ensuring that children have the best possible educational experiences as well as the best possible outcomes. A key priority within the strategy is that all children in Leeds read for learning and fun.

26. We know that in the early years and right through to Key Stage 2, children in Leeds lag behind the national average in terms of reading and so a real driver for us in the library service in Leeds is to ensure that our children's programme is underpinned by a focus on reading for pleasure, particularly in the early years.

27. We will do this through ensuring we create children's spaces in our libraries that are welcoming, attractive, and stocked with the best in contemporary children's literature. Our libraries will be exciting places to be with a knowledgeable staff team on hand and able to support children and families with their book choices and so sowing the seeds of a love of libraries, books and reading.

28. Our focus of activity in the first phase of our strategy will be on supporting reading in the Early Years with our Story Bus and Ready Steady Readers programme. The name of this programme has been chosen to focus on the outcome we are hoping to achieve – that all our children in Leeds are readers.

29. Our wider programme will ensure that every child and young person in libraries is inspired to read for pleasure, has access to a diverse range of materials, can engage in a variety of digital activities and can take part in activities that improve their well-being.

Outcomes

- Increased reading and literacy
- Helping everyone achieve their full potential

30. Key priorities for developing our service to children and young people over the coming year include:

- Relaunch of the Ready Steady Readers programme for babies and children aged 0- 5 years, to include story and rhymetimes, information for parents registering the birth of their baby and the Ready Steady Reading Challenge
- Launch of the new Storybus Service
- New programme of support for schools, including information literacy
- Focus on support for reading for pleasure and relaunch of the Book Award

Health and Wellbeing (including Isolation Mitigation)

31. Public Libraries provide a population scale platform for population-scale public health issues. (Health on the Shelf, Scottish Libraries)

32. The library is a space that belongs to everyone. A place that is open and free for everyone to go to share – share the space and share the resources - helping to build a sense of trust which is vital for place making and community cohesion. By widening access to information about our shared history and heritage, the library service helps to develop increased understanding across communities and a sense of community pride.

33. We also play an important role in the collection and preservation of information about our city and our communities. Our local and family history archive and special collections hold over 180,000 items including books, pamphlets, and ephemera as well as journals, directories, maps, photographs, and prints focused on Leeds with significant publications of Yorkshire.

34. Our libraries are democratic spaces, providing free, independent, respected sources of information.

35. People who are better informed have better health outcomes. Libraries contribute to the public health agenda by tackling health inequalities and supporting health literacy. Our libraries have an extensive reach into communities and our services and programmes of activity include tailored health and wellbeing services. Through the provision of free access to the internet, online resources, and well-trained staff, we empower people to access, understand and use health and wellbeing information effectively.

Outcomes

- Healthier and happier lives
- Stronger, more resilient communities

Priorities

36. Key priorities for developing our programme of support for health and wellbeing over the coming year include:

- Development of libraries as health information points (including the development of 34 Digital Health Hubs across the city)
- Building a menu of health-related activity available to GPs as part of social prescribing activity. Initial phase to include local library 'socials' peer support reading groups and cultural events, e.g. talks and author readings
- Developing our volunteer offer
- Investigating Libraries of Sanctuary award
- Targeted work around services to Care Homes and the Homeless community

Support for Digital and Learning

37. Digital access and literacy are increasingly critical, especially to central and local government strategies around economic development, channel shift, reducing social isolation and creating community cohesion (Ambition).

38. Across our city, however tens of thousands of adults are offline or have very limited digital skills:

- 90,000 adults in Leeds are without essential digital skills
- 50,000 are not online at all
- 40% of council housing tenants are not online

39. Research shows that those who are digitally excluded also have poorer health and that by improving digital inclusion we can combat some of these health inequalities.

40. There are three main barriers to digital inclusion:

- Lack of skills/confidence
- Limited or no access to equipment/connectivity
- Not motivated to get online/not understanding of the benefits of being online

41. Providing support for digital access has been at the heart of library services since the introduction of the People's Network back in 1997.

42. Libraries as safe, non-stigmatised spaces at the heart of the community are well placed to tackle the barriers to digital inclusion. We have provide free access to computers, the internet, wi-fi and a tablet lending scheme and have a skilled staff team of Digital Champions who are able to support customers with the motivations and skills development through our free training and support programmes.

43. The Covid-19 pandemic has emphasised the importance of digital access and a [blog from the Joseph Rowntree Foundation](#) highlighted in particular the impact that the closure of library buildings especially in the first period of lockdown had on digital inclusion for some of the most economically disadvantaged people in our communities.

44. We have therefore identified as a priority the development of our community libraries in Leeds as Digital Hubs. The concept will include the introduction of Digital Health Hubs which use community engagement to reach poorly served groups and support access to digitally enabled health care and wider wellbeing. We will also be exploring the concept of libraries as data hubs.

45. And at the heart of our digital offer is support for Learning. Libraries were set up as the universities of the people and learning and today our libraries still provide citizens with access to a wide range of informal learning opportunities, including digital skills.

Outcomes

- Improved digital access and literacy
- Helping everyone achieve their full potential

Priorities

46. Key priorities for developing our programme of support for our digital inclusion and learning support over the coming year include:

- Developing the new #Digital121 service including telephone support and a refreshed programme of face to face support sessions and city-wide webinars (e.g. keeping your children safe online for parents)
- Creation of a network of 34 Digital health Hubs across the city
- Launch of Creator Space at Compton Road Library, a space which will provide access to resources to support creative digital activity
- Further development of Niche Academy platform to include more locally curated content to support digital learning in the community
- Developing our programme of support for ESOL and Adult Literacy

Books, Reading and Culture

47. Libraries are the cultural cornerstones of communities (Darren Henley CEO Arts Council).

48. Libraries enable communities to access and participate in a wide variety of quality and diverse arts and cultural experiences. Leeds Libraries work with cultural providers to spark curiosity, imagination, and fun. Our programme of activity enables new creative skills to flourish, enriching the lives of children and adults by providing arts and cultural experiences in local settings. Our offer will celebrate diversity, promote inclusivity, value identity and will contribute to an active local cultural economy.

49. Through our reading offer, libraries help build literate, confident and empathetic communities. We provide diverse and inclusive reading resources and support

programmes and experiences for children and adults to create excitement around reading. Our range of stock and linked activity programme encourages individuals of all ages to read for pleasure and purpose to increase their understanding of the world, stretch their imaginations and think differently.

Outcomes

- cultural and creative enrichment
- Increased reading and literacy

Priorities

50. Key priorities for developing our programme of support for Cultural programme over the coming year includes:

- Following successful Expression of Interest, submission of a full bid to Arts Council for the refurbishment of Central Library's ground and first floors, including the development of the City Reading Room, City Children's Library and City Art and Music Library
- Full transition of the Library at Home Service to the Reading Friends model
- Introduction of new model of support for Reading Groups
- Review of stock management policies
- Reintroduction of Cultural Programme of events and activity including participation in the British Library 'In the News' Exhibition and event programme (launch event to be held in Leeds)
- Programme of 'treasures on tour' taking the Special Collections held in Central Library out and about to libraries around the City

51. To support the delivery of these priority activities we have realigned our staff teams. The new structure is flatter and more manageable with just 5 tiers of staffing as opposed to the previous 11 tiers. The development of generic job descriptions across the service will ensure greater flexibility to accommodate changes in priorities over time.

52. The structure (see Appendix 2) is split into 3 key areas: Service Support, Service Delivery and Service Development.

Corporate considerations

Council policies and city priorities

53. The priorities of Leeds Libraries recovery strategy play a direct role in supporting the following Best Council Plan objectives:

- Health and Wellbeing
- Child Friendly City

- Age Friendly Leeds
- Culture
- Safe strong communities
- Inclusive Growth

Conclusion

54. We will report back to Area Committees on an annual basis with specific information about the delivery and engagement with our programmes of activity for each area.

Recommendations

55. That the information in this report and the verbal update provided at the meeting is noted.

Background information

- None

Appendix 1: Leeds Libraries Online Activities during COVID-19 pandemic

British Library exhibition, 'Unfinished Business: The Fight for Women's Rights'

56. Later in the year, as part of our work with the British Library² (BL) we curated a [virtual exhibition](#) and programme of events to celebrate the BL's own exhibition, 'Unfinished Business: The Fight for Women's Rights'. Our online exhibition highlighted Leeds' unique contribution to the campaign for gender equality and featured important books connected to the wider history of women's rights.

57. The exhibition spanned over 300 years from the poetry of Katherine Philips in 1669, through to the activism of the 1970s and 80s, culminating in the work of contemporary local spoken word artists. The weekend of events, created in partnership with the BL, included workshops, author talks and performances, and attracted over 800 people from all over the world.

58. To celebrate the exhibition Studio12 led a series of 5 poetry workshops and mentoring sessions with young poets and renowned literary activist, writer, and playwright Khadijah Ibrahiim. The workshops explored women's voices, activism, and the fight for a fairer world. The participants' poetry was transformed into spoken word performance films, which were showcased at a special live [Spoken Word Showcase](#).

59. The showcase involved a panel discussion between Khadijah and poet/activist Suhaiymah Manzoor-Khan, followed by a spoken word takeover by The Sunday Practice. We had 300 engagements via social media in the lead up to the Spoken Word Showcase, and over 300 people tuned in. Our largest audience was in Yorkshire, followed by London.

BBC's 'Novels That Shaped Our World'

60. We also took part in the BBC's national 'Novels That Shaped Our World'³ project and one strand of activity explored the connection between games and storytelling. A programme of events that included a workshop on creating your own literary escape game, a talk on the real history behind some of the novels from the BBC's Novels list, animation activities for families and a panel event discussing how libraries and museums can use games to engage new audiences, which all led up to a two day Games Jam. The Jam challenged people to design a digital or physical game inspired by the BBC's Novels list, and the participants were given access [to images from our special collections](#) for inspiration.

² The British Library is the [national library](#) of the United Kingdom and is one of the [largest libraries in the world](#). As a [legal deposit](#) library, the British Library receives copies of all books produced in the United Kingdom and Ireland, including a significant proportion of overseas titles distributed in the UK.

³ BBC Novels That Shaped Our World is in partnership with BBC Arts, Libraries Connected and Arts Council England.

61. Our headline event of the weekend was a live [mixed reality performance](#) by virtual reality artist Rosie Summers who brought the world of Narnia to life. The games that were submitted can be viewed on our [itch.io page](#) and all events were recorded and added to [YouTube](#).
62. We also delivered a programme of activity based around Arts and Cultural activities.
63. Arts Activity: We ran workshops inspired by the artist Joseph Cornell's 'world in a box' sculptures and assemblage art. In these workshops, we captured the feel of the novel, its story, journey or place by assembling items in a box. The resulting artwork can be viewed in an [exhibition with our partners Space2](#).
64. Cultural Activity: We ran a number of activities on social media and with readers and writers groups across the city. We asked readers to share the novel that has shaped them on social media, challenging readers to read as many of the 100 titles as they can. For writers we set a number of writing challenges and participants could also attend a writing class led by local author Alison Taft. Work written by the participants is currently featured on our digital book platform and you can read more about it [here](#).

Business & Intellectual Property Service

65. For some key aspects of our service we took a business as usual approach albeit digitally. For example, during the last year our Business & Intellectual Property Service quickly pivoted their services to an online model, ensuring local businesses had continuous support during the pandemic. This included:
- Intensifying messaging across social media channels and via partners to inform the local business community that the service would continue to be available to support businesses with their enquiries via email and telephone.
 - The team and our business advice partners moved face-to-face consultations into a telephone format that proved particularly popular leading to the addition of new sessions.
 - Online access to our business resources ensured that the team were able to effectively deal with enquiries via email and telephone. Customers needing to consult these resources were able to book on one-to-one Zoom sessions providing the option of screen sharing.
 - Our face-to-face event programme was moved to webinar format ensuring continuity of our full programme of support [Business & IP Centre Leeds Events | Eventbrite](#)
 - As businesses looked to adapt to new ways of working and marketing, our webinars also refocused upon these sought-after areas. This included extra webinars focusing upon online selling, social media and our first Start-up Summer School.
66. A successful *Reset. Restart* programme of talks aiming to support businesses transform, future-proof or grow was developed in partnership with the British Library. This provided access to a range of new webinars and follow-up one-to ones with specialist advisors.

[Reset. Restart - The British Library \(bl.uk\)](#) One of our most successful *Reset. Restart* online events focussed on the music sector, which had been hit particularly hard by the pandemic. This online panel event, which was held in partnership with Manchester libraries, featured musicians and other representatives from across the sector and provided a lively discussion about how to cope and pivot moving forward. Over 120 people attended the event live.

67. Additional events and activities are included in the table below:

Activity	Audience	Frequency	Description
Storytime	0-5	Daily (Mon – Friday)	<p>Regular storytime each morning at 9.45 am featuring an author or illustrator reading from their books followed by BBC rhymes and an activity from our Leeds 50 things App twitter.com/leedslibraries/status/1255775297787629569?s=20</p> <p>We worked with local theatre company Tutti Frutti to commission some performed readings with actors, these were then shared across the UK with other libraries! Playlist: youtube.com/playlist?list=PLkero3eEEZV88RlpPBje8KXGPcNuiOJec Podcast: tutti-frutti.org.uk/show/welcome-to-sweet-dreams/?section=our-work Sign up to receive more free stories and news: eventbrite.co.uk/e/tutti-frutti-story-time-tickets-140071661109?aff=nationallibrary</p> <p>Our Librarians created storytimes for #BabyWeek: https://twitter.com/TinyOwl_Books/status/1329363829906616320?s=20</p> <p>They also worked with frontline staff to deliver sessions to ensure we stayed connected to our audiences. facebook.com/119146154207/videos/514171752926835</p>
Stories By heart	4- 8	Weekly	<p>Oral story telling session with professional storytellers twitter.com/leedslibraries/status/1255496977305010182?s=20</p>
Games Group	Teens	Weekly	<p>A fun friendly online Games Group for under 20s. Currently playing the games 'Magic the Gathering' and 'Dauntless'. Uses Discord to create an online community.</p>
#AskALibrarian	Adults	Daily (Mon – Fri 10 – 4)	<p>An online enquiry support line – covering any general information enquiry, including for example book recommendations twitter.com/leedslibraries/status/1328277874386857984?s=20</p>
Virtual #DigiDropIn (now rebranded #Digital121)	Adults	Daily (Mon – Fri 10 – 4)	<ul style="list-style-type: none"> • Access to computers for essential use only, for 45 min sessions at a number of sites across the city. Details can be found here: leeds.gov.uk/libraries • Bookable 1 to 1 digital sessions with a librarian - call 0113 378 5005 or email libraryenquiries@leeds.gov.uk • Basic digital enquiry support - whether our customers have a digital question or need a bit more support to get online, our #Digital121 librarians can help. Contact our team on 0113 378 5005. twitter.com/leedslibraries/status/1389569776125718537?s=20

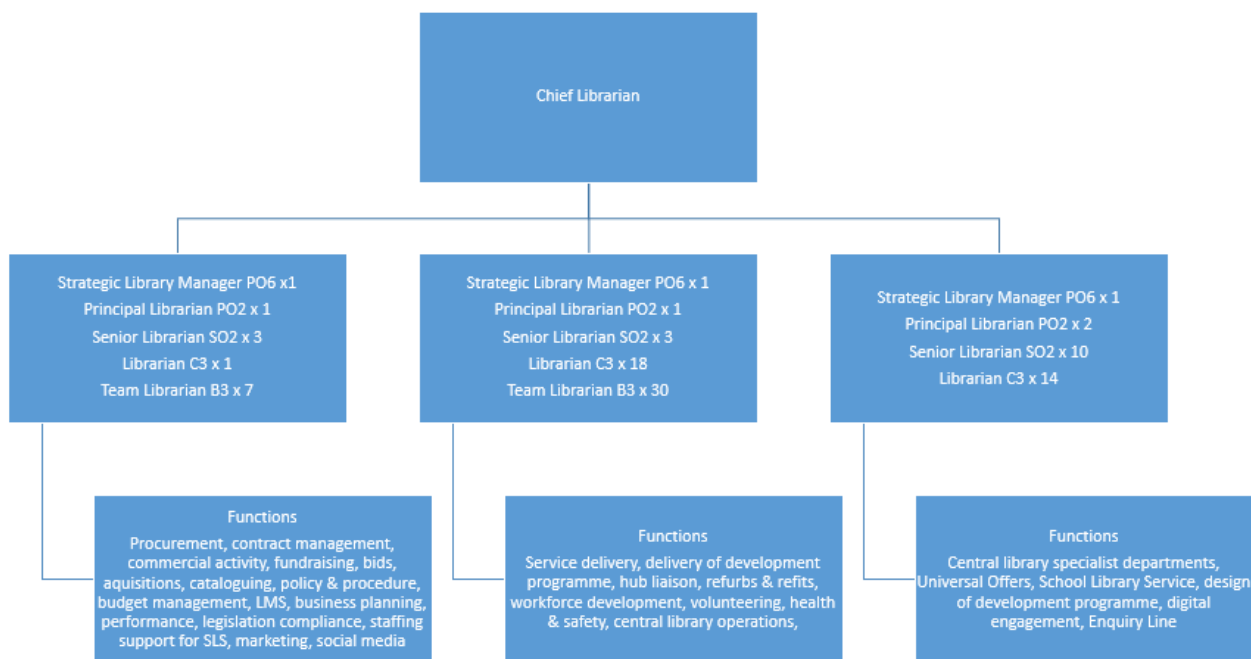
Activity	Audience	Frequency	Description
Selection Bags	All		We provided pre-packed selection bags for primary age children and adults. If customers contacted us we would put together a package of books for them to collect from their local library twitter.com/leedslibraries/status/1363886551185428480?s=20
#LeedsReadsBook Club	Adults	Monthly	Our online book club features a book of the month from our multiple download collection and a hosted discussion with a librarian on Facebook once a month. Authors are invited to take part in the discussion. The club now has over 100 members. facebook.com/groups/345068199880216 leedsreads.net/leeds-reads-book-club
Virtual Bookshelf #LeadsReadsBooks helf	Adults	ongoing	Content curated by residents who are invited to share images and reflections of the books they are reading. This has led to the creation of a #LeedsReadsBookshelf; this is a community bookshelf created by the people of Leeds, for the people of Leeds. twitter.com/i/events/1260132950802399233
LEGO	Children and families	Weekly / monthly	This is an exciting Lego experience for children and families, with entertaining videos and a range of build challenges. youtube.com/playlist?list=PLkero3eEEZV9X2rTykCI_1tKLsfdVybuL
Code Club	Children and families	Fortnightly	We provide ongoing support for existing code club members as well as new audiences. The Clubs are delivered through a fortnightly Zoom meet up when a new challenge is introduced along with a 'show and tell' with library staff and Code Club volunteers. blog.codeclub.org/2020/08/17/linking-code-to-literacy helloworld.raspberrypi.org/articles/hw14-creating-a-remote-code-club-with-leeds-libraries
Local and Family History	Adults	Fortnightly	Family History for Beginners Held on Zoom, a librarian narrates a local family history session. These are live and interactive versions of our popular Family History workshops, providing a friendly online introduction to key concepts and resources for complete beginners. Attendees are invited to ask questions throughout the presentation. Leodis by Leeds Libraries A photographic archive for the city. Over 62,000 heritage images of the city digitized and accessible to all. Over 40,000 of the images belong to the Leeds Libraries while the remaining images come from partner heritage organizations and individuals from across the city. Over 20 years old the website has recently undergone an extensive rebuild bringing its accessibility and security in line with the demands of today and has become

Activity	Audience	Frequency	Description
			<p>more popular than ever. The rebuild has allowed us to include over 5000 playbills showcasing historical theatre bills from some of Leeds oldest theatres.</p> <p>#ThrowbackThursday: Every week librarians share what is going on in the Local Family History Department and highlight heritage in Leeds. twitter.com/leedslibraries/status/1319209444832665600?s=20</p> <p>Lunchtime talks series: secretlibraryleeds.files.wordpress.com/2021/04/lfh-online-events-programme-apr-jun-21-1.pdf</p> <p>Our team of Librarians introduce participants to the relaunched Leodis website, the digital archive of Leeds' historical photographs. Customers can explore the background to the creation of Leodis 20-years ago and discover exciting new features – before our Librarian team take them through their favourite images from the site: leodis.net</p> <p>youtube.com/playlist?list=PLkero3eEEZV93tzscVukw04QPBvD9YdF9 <i>The Secret Library</i>, is the home to Leeds Libraries' heritage blog. The site provides insights into the history and architecture of the 1884 Central Library building, a behind the scenes look at the Library and highlights from our Special Collections, including rare books: secretlibraryleeds.net</p>
#RareBookoftheWeek	Adults	Weekly	<p>Every week using #RareBookOfTheWeek we showcase items from our special collections on social media. twitter.com/leedslibraries/status/1407682217040658434?s=20</p>
Lunchtime Tech Talk	Adults / young people	11-part series	<p>Each episode features an inspirational speaker from the digital and cultural sector in Leeds along with a member of the library staff team who will highlight library resources relevant to the main talk. Find the full playlist here: youtube.com/playlist?list=PLkero3eEEZV9V1HSQbeT7xZ4oBzRxuu9a</p>
#LeedsDropInAndDraw	Adults	Weekly	<p>Each week, a different theme and image from our art collections is chosen and posted on social media. Audiences are asked to create their own drawing in response to the image we post and to share their work on social media</p>

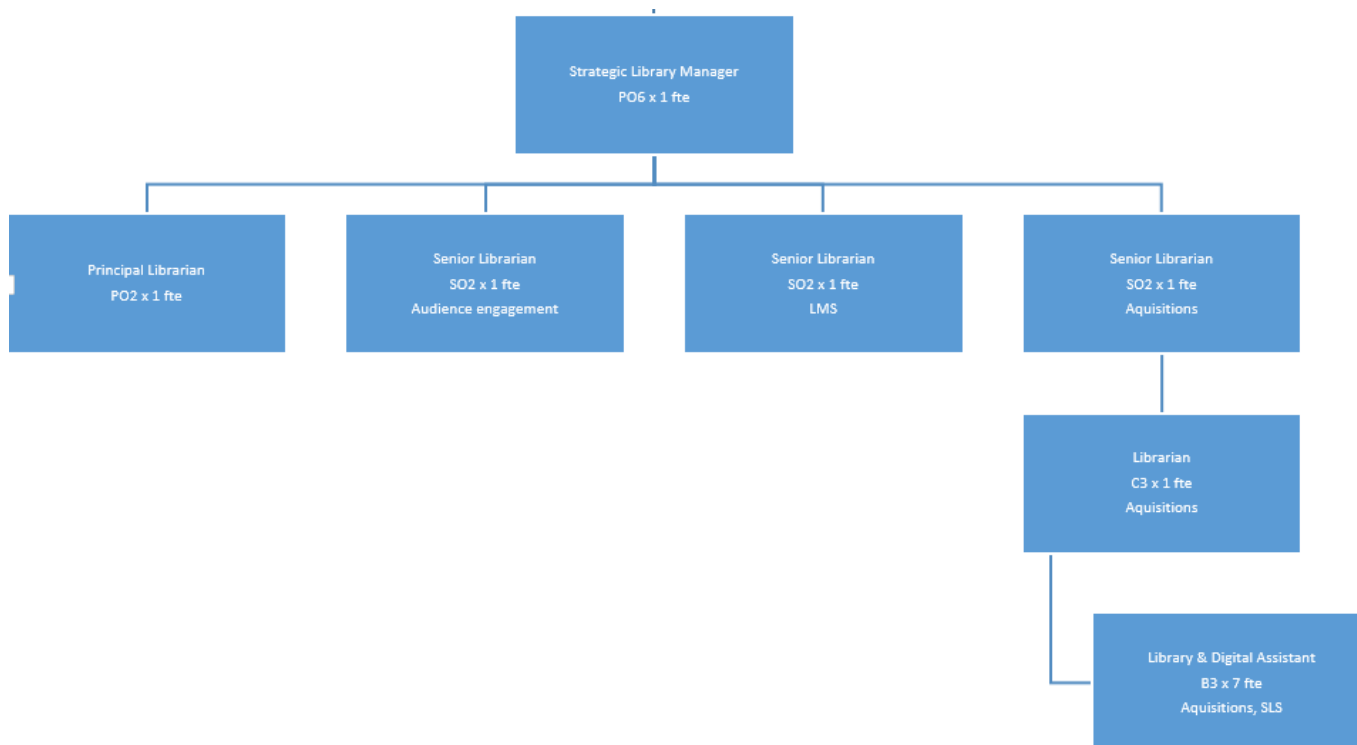
Activity	Audience	Frequency	Description
			twitter.com/leedslibraries/status/1256158965634928640?s=20
Art Book Club	Adults	Every two months	Each month, a book chosen by an artist will be read in conjunction with the current exhibition. The book club is hosted via Zoom and places are bookable on Libraries' ticketsource. twitter.com/cultureleeds/status/1251989702544146432
Craft Club #LeedsLibrariesCC	Adults and Young People	Monthly	Virtual Craft Club is delivered online once a month. A different theme and image from our E-magazines collection is chosen and posted on Leeds Libraries Facebook. Audiences are asked to create their own crafts using material from around their home and garden in response to the article posted and to share their work on social media twitter.com/leedslibraries/status/1257271808950140931?s=20
Leeds Libraries community and heritage trail #LeedsLibrariesCH T	Adults	Weekly	During the past year we have celebrated each one of our unique libraries as part of the Leeds Libraries community and heritage trail. #LeedsLibrariesCHT twitter.com/leedslibraries/status/1404801487180550152?s=20
Tutti Frutti Festive Show	Families	December	We will be hosting a festive play with local theatre company Tutti Frutti. Bit.ly/TuttiPrincessPea Set in the Museum of Forgotten Things, three musical curators, tell the amazing tale of the museum's artefacts including the mystery of a little green pea and how it got there.
Covid Diaries			A city partnership project aiming to ensure we document the impact that Covid is having on all of us. Personal diaries, experiences, films and pictures will help to paint a picture of what life is like in Leeds and the challenges our people face covididiaries.co.uk
School Library Service	Schools	One off	Organised 22 virtual author events for schools in Leeds, for World Book Day, giving children learning both in school and at home the opportunity to come together and celebrate reading
Authority Figures Podcast	Teens	3 episodes	A 3-part Authority Figures podcast series for Teens, with young volunteer Chandni who interviews Ben Oliver, Matt Abbott and Kenny Baraka. youtu.be/-u8fch0n1qM
Summer Reading Challenge	Families	Summer	We are asking families to share their images of reading in the wild #LeedsWildReads twitter.com/i/events/1407976126727741440
United We Wait – Refugee & Asylum film project	Adults	6-week project	Delivered over 6 weeks Studio12 worked with Members of the Hearts youth group at Leeds Playhouse to create an honest and ultimately uplifting short film to share their experiences of leaving their home countries, settling in Britain and the recent challenges of lockdown.

Activity	Audience	Frequency	Description
			"I am sure the books saved my life!" As part of #RefugeeWeek2021 we created 'We Walk With You' with @ArtsTogetherLDS Filmed in Leeds Central Library, @Studio12Leeds member, Rahman tells his story of feeling safe in arts spaces. youtu.be/K7wITr2rKzI?list=PLAbXg1ADT_6BWKZtG63Btp2_YKv-tLUXr...
Ingenious Awards	Young people aged 7-14	Ongoing	Working together, Leeds Libraries, Leeds Museums and the University of Leeds will create a modular STEAM-focused series of activities, focusing on tackling environmental issues and using developments in technology for societal and environmental good raeng.org.uk/grants-prizes/grants/ingenious-grant/current-awards
Enterprise Club and talks. Business and IP Centre	Adults	Ongoing	You can book a free one to one consultation with specialists including business advisors, accountants, and IP attorneys, and attend a range of free events and workshops to help you start-up and grow your business. eventbrite.co.uk/o/business-amp-ip-centre-leeds-2985198129
Studio12	YP 16-30	Tuesday - Friday	<p>Website relaunch: Responding to studio12 member feedback we overhauled our online service provision, by building a new website equipped to be a one-stop resource for creatives in the Leeds community and beyond. Content is sourced, curated, and uploaded on a regular basis to maintain its relevance. It includes an opportunities page with online events, funding, commissions, talent development schemes, business support and creative jobs. It also includes industry guides for music, film and writing. In addition there is a Covid-19 Support Guide for artists including health and wellbeing advice. The Studio12 website provides valuable opportunities for people to enter the industries via non-traditional academic routes, and now receives over 1,000 visits a month. This is an engagement increase of over 10 times the amount of visits received pre-pandemic.</p> <p>Bookable 1:1s: Recently we supported a member applying for a 1-year prestigious art residency in the Netherlands. We have also just signposted and supported a member in applying for over £8k in the ACE DCYP programme, results pending</p> <p>Online Masterclasses: We worked in partnership with the British Library and acclaimed producer / rapper Awate, who gave two music production masterclasses into his British Library Residency.</p>

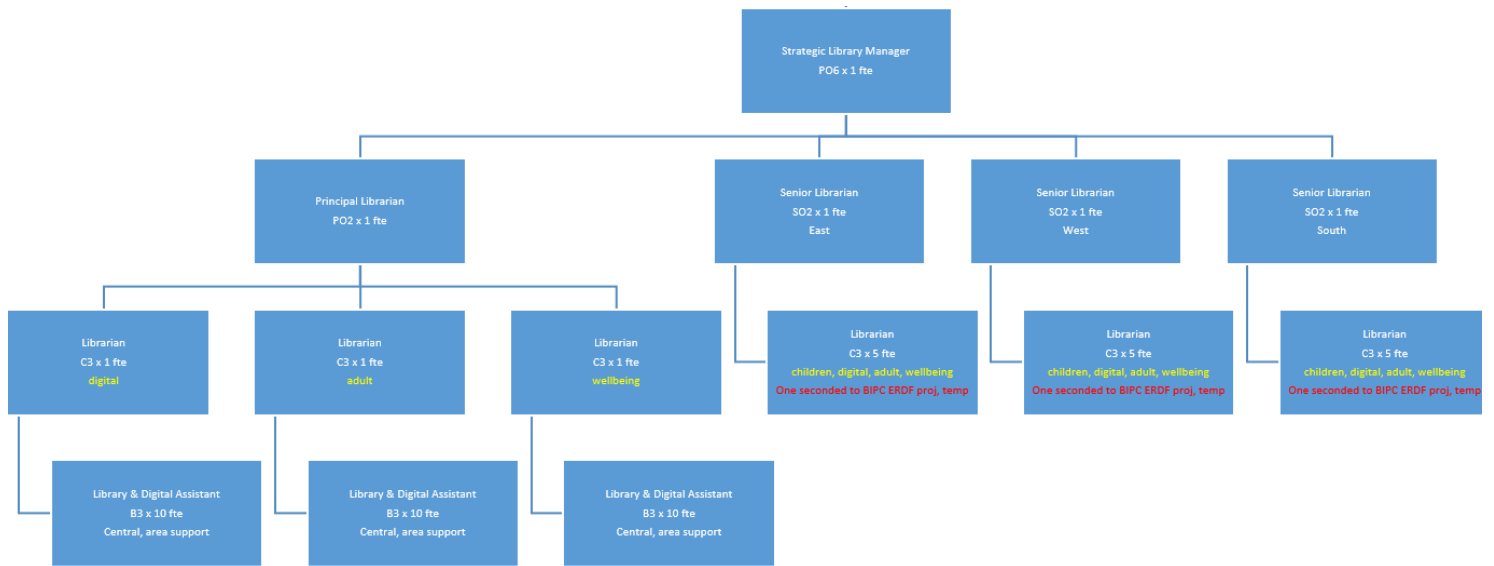
Appendix 2: The staffing structure of Leeds Libraries



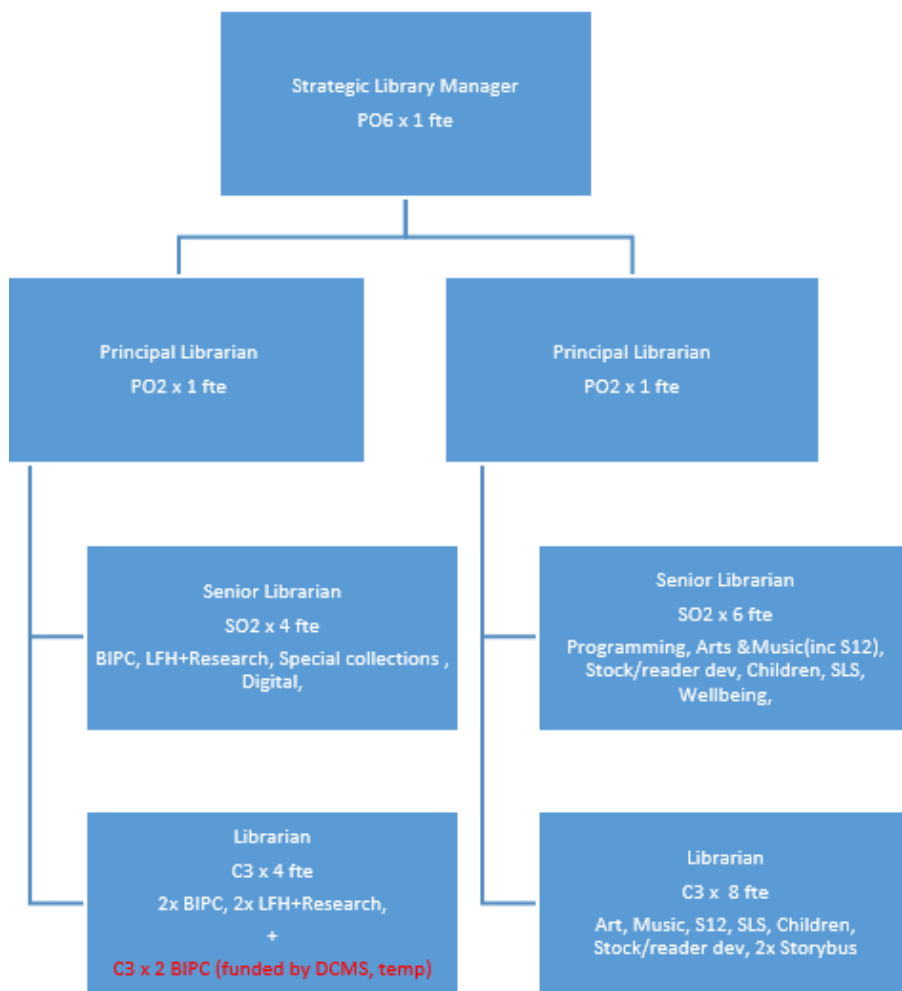
Service Support



Service Delivery



Service Development





Joint Report: of the Chief Officer Highways & Transportation and the Chief Planning Officer

Report to: Outer North East Community Committee

Report author: Richard Crowther, Team Leader (Environmental Advisory), Transport Strategy

Date: 07/08/2021

To note

Considerations Regarding the Harmful Environmental Effects of Motorways

Purpose of report

To provide the Outer North East Community Committee with an overview of the relevant policies of UK Government and Leeds City Council with regard to the environmental effects of transport with specific focus on the air quality and noise impacts related to the Motorway network.

Overview

1. The committee has been asked to consider issues relating to both the monitoring of, and the protection of residents from, the environmental effects of motorways as part of the process to updating the local development plan.
2. Whilst the environmental impacts of motorways can affect residents of Leeds, Leeds City Council has very limited powers to reduce and mitigate those effects except through planning policy related to proposed developments. Responsibility for the mitigation of impacts upon existing residential properties lie with Highways England.

Recommendations

3. To note the contents this report.

Main Issues

Concerns have been raised through the Outer North East Community Committee regarding the environmental impacts associated with the motorway network, particularly noise and air quality within the Outer North East Community area and the policies of Leeds City Council for mitigating the impacts on local residents.

This briefing note addresses the concerns raised and outlines the relevant national and local policies applicable to these issues.

4.1 Air Quality Management in Leeds

Existing air quality legislation was designed to reduce risks to human health and the environment. Emission limit values were set by the EU Air Quality Framework Directive and were transposed into UK law in the Environment Act 1995.

Regulations set under the Environment Act 1995 sets out the Local Air Quality Management (LAQM) process which makes local authorities responsible for the monitoring and assessment of air quality within their area. Where air quality is identified to exceed the levels at which relevant exposure could be damaging to health, the Local Authority must declare an Air Quality Management Area (AQMA) and prepare an action plan to reduce pollution levels to below the relevant limits.

In common with most other Local Authorities, most air pollutants included in the LAQM process have been screened out and considered to be well below the relevant objective levels within the Leeds District. Two pollutants which have remained a concern across the country are nitrogen dioxide (NO₂) and particulate matter (PM).

All the existing AQMAs within Leeds relate to annual average concentrations of NO₂ with levels of PM now predicted to be significantly below the objective threshold in all areas of Leeds.

The national objective levels are designed to identify areas where people are at risk from exposure to air pollution when exposed for the relevant period of time. The tables below detail the current objective levels for NO₂ and PM₁₀ with the relevant exposure. The objectives are not relevant to places of work or locations where members of the public do not have regular access. There are several locations in Leeds where NO₂ levels do exceed the annual mean national objective levels but there is no relevant public exposure.

Table 1.1 – UK Air Quality Objectives and Pollutants - LAQM

Pollutant	Objective	Averaging Period	Obligation
Nitrogen dioxide (NO ₂)	200µg/m ³ not to be exceeded more than 18 times a year	1-hour mean	All local authorities
	40µg/m ³	Annual mean	All local authorities
Particulate Matter (PM ₁₀)	50µg/m ³ not to be exceeded more than 35 times a year	24-hour mean	All local authorities
	50µg/m ³ not to be exceeded more than 7 times a year	24-hour mean	Scotland only
	40µg/m ³	Annual mean	All local authorities
	18µg/m ³	Annual mean	Scotland only

Averaging Period	Objectives should apply at:	Objectives should generally not apply at:
Annual mean	All locations where members of the public might be regularly exposed. Building façades of residential properties, schools, hospitals, care homes etc.	Building façades of offices or other places of work where members of the public do not have regular access. Hotels, unless people live there as their permanent residence. Gardens of residential properties. Kerbside sites (as opposed to locations at the building façade), or any other location where public exposure is expected to be short term.
24-hour mean and 8-hour mean	All locations where the annual mean objective would apply, together with hotels. Gardens of residential properties ¹⁰ .	Kerbside sites (as opposed to locations at the building façade), or any other location where public exposure is expected to be short term.
1-hour mean	All locations where the annual mean and: 24 and 8-hour mean objectives apply. Kerbside sites (for example, pavements of busy shopping streets). Those parts of car parks, bus stations and railway stations etc. which are not fully enclosed, where members of the public might reasonably be expected to spend one hour or more. Any outdoor locations where members of the public might reasonably expect to spend one hour or longer.	Kerbside sites where the public would not be expected to have regular access.

4.2 Impact of Motorways on Air Quality

Although motorways are a significant source of nitrogen dioxide (NO₂) concentrations reduce quickly with distance from the road due to a combination of their width and the turbulence created by vehicles assisting in the dispersion.

Monitoring data shows pollution levels associated with motorways tend to be a greater concern within urban areas, where the background concentrations are higher due to a greater number of other contributing sources.

In more rural areas, general background concentrations of NO₂ are comparatively low and consequently only those properties which are very close to the road are at risk of exceeding the objective levels.

4.3 Existing Residential Properties

As part of the LAQM review and assessment process, when residential properties in close proximity to the road network are identified to be at risk of exceeding air quality objectives, monitoring is undertaken to confirm the situation. Once monitoring of a location begins, it continues until the data collected provides confidence that a breach of the objectives is extremely unlikely to occur.

Previous monitoring and assessment reviews have concluded that there are no existing properties close enough to the A1(M) within the Leeds District considered to be at risk of exceeding the objectives.

4.4 Proposed Developments

When a residential development application is received by the Planning Authority, an assessment as to whether air quality is a relevant consideration is made by Air Quality Officers as part of the consultee process. If certain criteria are met, the applicant is required to submit an air quality assessment to assess the potential exposure risk to residents of the new properties.

Depending on the type, size and location of any proposed development, the developer may be required to assess the effect that additional traffic generated by that development might have elsewhere on the road network and how that may impact on any existing air quality sensitive properties.

All air quality assessments must follow an agreed methodology with the Planning Authority, in line with government's best practice guidance, using their approved vehicle emission toolkit and future vehicle fleet and traffic growth forecast scenarios.. Leeds City Council also routinely requests that air quality assessments should include a "worst case" scenario, calculating future pollution concentrations future traffic flows increasing as expected, but assuming the vehicle emission rates do not improve beyond the existing base year of the assessment.

4.5 Racecourse Approach

In the case of the Racecourse Approach development, Northeast of Wetherby, a detailed air quality assessment was included within the wider Environmental Impact Assessment report. The conclusion of the assessment found that, when assessed under the worst case scenario (using vehicle emissions rates from 2015), the façades of a small number of residential properties were predicted to narrowly exceed the NO₂ annual mean objective level of 40ug/m³, but were unlikely to exceed if the traffic fleet improved as expected by the year of first occupation.

Monitoring results within the Leeds district and the wider region since 2015 show there has been a general downward trend, suggesting vehicle emissions have reduced and that the worst-case scenario is not likely to occur. Nevertheless, the consultee advice is to adopt a precautionary approach and request that appropriate mitigation be considered where possible at the reserved matters phase.

Specific mitigation measures will depend on the details of the final residential layout and could include providing mechanical ventilation, sourced from the less polluted facades, or simply to consider moving the properties slightly further away from the road through redesigning the site layout. These measures are also considered desirable in providing future residents with greater mitigation against traffic noise also.

Larger developments such as Racecourse Approach, are also required to submit Travel Plans, which include initiatives aimed at reducing overall vehicle emissions as a result of the development which would both impact on the development itself and contribute to the overall emissions across the district. These measures could include such as subsidised public transport for residents, residential electric vehicle charging facilities to remove barriers to electric car ownership, car clubs and providing walking and cycling infrastructure within the development and its immediate vicinity etc.

4.6 The Future of Air Quality Management in Leeds

Leeds City Council is bound by the relevant national legislation and regulations in force at any given time. UK Government is currently preparing a new Environment Bill, intended to set out a new domestic framework for environmental governance. The Bill is expected to

include a national clean air strategy and set out revised legally binding targets for pollution levels, with regular review periods to allow for new evidence to be used in setting new targets.

The Environment Bill is expected to set more ambitious targets with regards to particulate matter in recognition that that recent evidence shows that fine particulates (referred to as PM_{2.5}) can have a more significant impact on human health than previously thought. The Bill is also expected to strengthen the ability for local authorities to address air quality issues at a local level through a revised local air quality management framework and ensure responsibility to address air pollution is shared across relevant public bodies.

In preparation for this, Officers presented a Leeds City Council Air Quality Strategy to be to the council's Executive Board in July 2021 which was approved. The Strategy aims to set targets for fine particulate matter in line with the latest World Health Organisation's health-based standards and will consider both exposure reduction and lower target levels where there is an opportunity to make tangible benefits. In recognition that road transport is not the dominant a source of particulate emissions, the strategy also considers the potential for actions targeted towards domestic, industrial and agricultural emissions appropriately.

5.1 Environmental Noise Management in Leeds

Complaints of noise arising from such as construction, commercial premises and neighbourhood noise can be investigated and addressed as Statutory Nuisance under the Environmental Protection Act 1990. Noise arising from transport sources, such as Aircraft, Rail and Road vehicles operating in an “ordinary” and lawful manner is specifically exempt from being classed as a statutory nuisance.

Directive 2002/49/EC, known as the Environmental Noise Directive or END required members states to produce strategic noise maps identifying exposure to environmental noise, prepare Noise Action Plans (NAPs) based on the results of the mapping and review the process on a 5 yearly cycle. The aims of the END are to define a common approach in avoiding, preventing, or reducing the harmful effects of environmental noise and defines environmental noise as the *“unwanted or harmful outdoor sound created by human activities, including noise emitted by means of transport, road traffic, rail traffic, air traffic and noise from sites of industrial activity”*

The Environmental Noise (England) Regulations 2006 which transposed the Environmental Noise Directive into domestic law identifies Defra as the competent authority for preparing and adopting the NAPs and reporting the number of people exposed to harmful noise levels. The Regulations continue to apply after EU exit until such time as any changes may be introduced through primary legislation.

In the case of Motorways, Highways England are classed as the relevant highway authority and classed as the “noise maker”, whilst Local Authorities are classed as the “noise receiver”.

The mechanisms available for to manage road traffic noise include:

- Use of low noise road surfacing
- Traffic management – such speed limits or vehicle-type restrictions.
- Congestion Management.
- Noise barriers / landscaping.
- Provision of Acoustic glazing

Following the last round of noise mapping published in 2019, Highways England undertook to continue their previous policy of using “low noise” surfacing where there are properties identified as being exposed to the highest noise levels as a result of one of their roads. This method of reducing noise is one of the most effective options available to them as it greatly reduces the noise generated by the interaction of the tyres on the roads surface which is the most dominant noise source on high speed roads.

Low Noise surfacing also has the benefit of improving the noise exposure for all residents regardless of the noise levels they would otherwise be exposed to. It can also benefit wildlife and areas of tranquillity and amenity by reducing noise levels generally. However, low noise surfacing is significantly more expensive than tradition road surfaces and consequently, Highways England have only committed to use it when the existing surfacing requires replacement as part of normal maintenance requirements. As the “noise receiver” Leeds City Council has assessed that the policy as being reasonable and proportionate.

In relation to the Outer North East Leeds area, 4 of the 6 lanes of the A1(M) carriageway have now been replaced with low noise surfacing for the majority, if not all, of its route north of the A64

5.2 Existing Properties

When a new development or highway scheme requires new or substantially altered sections of highway. The schemes are assessed by Leeds City Council under Part 2 of the Land Compensation Act 1973 using the criteria laid out in the Noise Insulation Regulations 1975 (as amended). Any property which meets the qualifying noise criteria of exceeding 68dB LA₁₀ (18 hour) with an increase of at least 1dB due to the new or altered highway is offered a noise insulation package consisting of enhanced acoustic glazing and acoustic ventilation capable of providing substantial noise attenuation to achieve desirable internal noise levels.

Additional mitigation is always sought through the design stage of new road schemes to incorporate features such as landscaped earth bunds and acoustic barriers to reduce the impact of noise from new schemes generally particularly for such as amenity gardens of existing properties wherever practical.

5.4 Proposed Developments

As part of the planning consultation process, proposed residential developments which are identified as being potentially subject to elevated transport noise are passed to the Environmental Studies Team for assessment and advice.

For larger developments, consisting of multiple houses, the developer is requested to submit a suitable noise impact assessment, carried out by a competent person and referencing the ProPG Planning and Noise Guidance, BS8233:2014 and World Health Organisation Guidelines for Community Noise.

The assessment is expected to detail how the new properties will achieve the recommended internal noise levels quoted within BS 8233:2014 '*Guidance on sound insulation and noise reduction for buildings*' (shown in Table 3 below). The noise assessments are also required to demonstrate that all reasonable measures have been considered to achieve the desirable daytime noise level of no more than 50dB LAeq for external amenity garden areas, with an upper limit of 55dB LAeq being required in almost all cases.

Table 3 Internal noise levels required noise levels

Activity	Location	0700–2300	2300–0700
Resting	Living Room	35 dB LAeq (16 hour)	-
Sleeping (daytime resting)	Bedroom	35 dB LAeq (16 hour)	30 dB LAeq (8 hour)

The noise mitigation measures required to meet the internal and external recommended noise levels can include features such as; enhanced glazing specifications, alternative means of ventilation, revised building layouts/ orientation and boundary treatments such as acoustic fencing. Suitable mitigation features identified in the assessment can be conditioned into the planning permissions as appropriate.

Occasionally, where sizeable residential developments show the majority of site can meet the desirable or upper noise limits within amenity gardens a balanced view may be taken to allow a small number of properties to slightly exceed the upper limit if the target can only be achieved through excessive mitigation features which may be otherwise undesirable from a planning point of view.

For smaller residential developments, such as single plot sites, consultation does not normally request a detailed noise impact assessment due to the disproportionate cost. Instead, consultation advice follows a precautionary approach and requires any site identified by the national noise mapping as being exposed to elevated noise levels to include enhanced acoustic glazing and ventilation as a default, and where appropriate consider acoustic boundary fencing. It is expected that the minimum performance of any windows in such a location will be capable of delivering the recommended internal noise levels set out in BS8233:2014.

5.2 The Future of Noise Management in Leeds

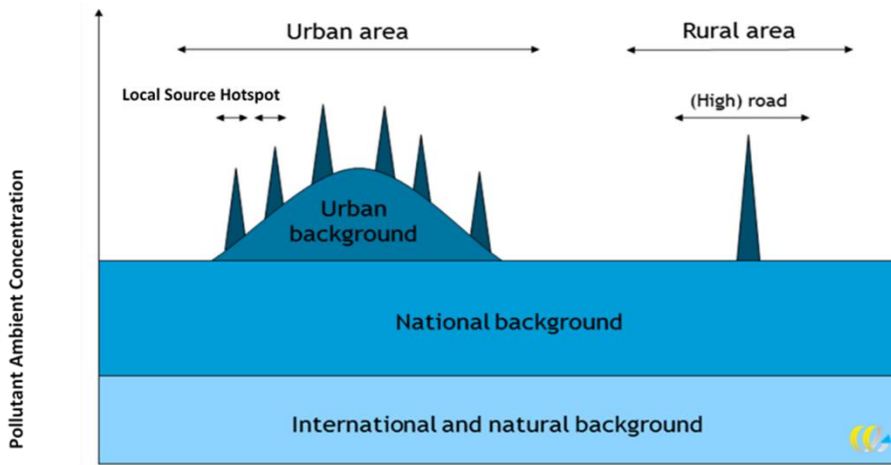
Defra have recently consulted with stakeholders regarding their intention to produce the results of Round 4 of the noise mapping and reporting process in 2022. A key focus of this process will be on how the existing mapping process can be improved to provide more useful interactive features over and above the statutory reporting requirements. Leeds City Council's Environmental Studies Team have taken a proactive role within the consultation process and is currently in conversation with Defra's appointed consultants regarding what additional data can be provided within the mapping process to ensure that the Leeds District has the most accurate and widest coverage of information possible.

This mapping data is also expected to be to provide the basis for future key indicators on exposure to transport noise under the government's 25 Year Environment Plan and the Public Health Outcomes Framework. Once published, an advice note identifying the obligations and opportunities it presents to Leeds City Council.

6 Recommendation

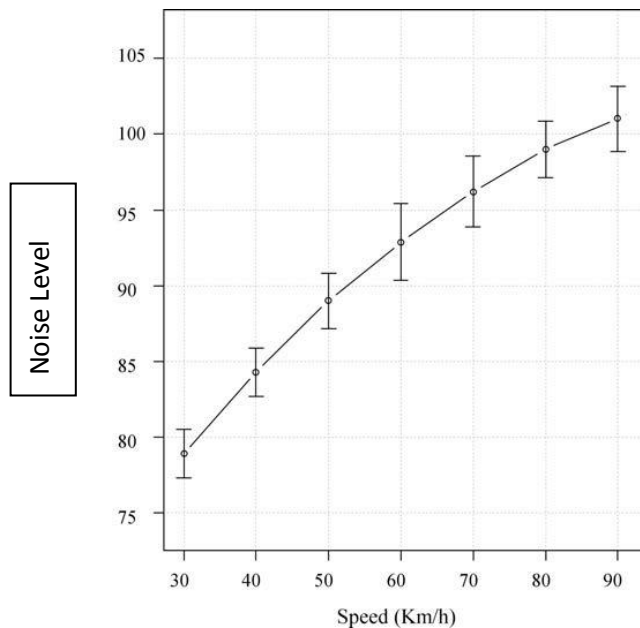
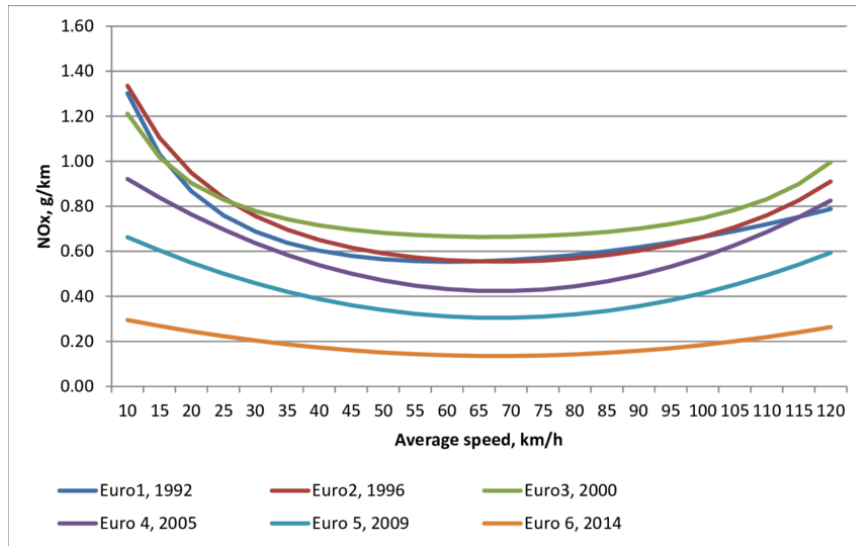
To note the content of this report

General make up of Pollution concentrations – comparison between urban and Rural Areas.



Source: Translated from RIVM (2020).

The Relationship between Speed and Noise compared to Speed and Pollution



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Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee
Alwoodley, Harewood & Wetherby

Report author: Preet Kundhi, Tel No; 0113 535 1239

Date: 13 September 2021 **For decision and to note**

Outer North East Community Committee – Finance Report

Purpose of report

1. The report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2020/21.

Finance Section

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer North East Community Committee this means that the money for the Alwoodley, Harewood and Wetherby ward will be administered by the following parish councils; Aberford & District, Alwoodley, Bardsey Cum Rigton, Barwick in Elmet & Scholes, Boston Spa, Bramham cum Oglethorpe, Bramhope and Carlton, Clifford, Collingham with Linton, East Keswick, Harewood, Scarcroft, Shadwell, Thorner, Thorp Arch, Walton, Wetherby.
9. It was agreed that CIL monies for Alwoodley, Harewood and Wetherby wards would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback, if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood

Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

14. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2021/22

15. The total revenue budget approved by Executive Board for 2020/21 was **£52,220**. **Table 1** shows a carry forward figure of **£96,696** which includes underspends from projects completed in 2020/21. **£74,865** represents wellbeing allocated to projects in 2020/21 and not yet completed. The total revenue funding available to the Community Committee for 2021/22 is therefore **£74,050**. A full breakdown of the projects approved or ring-fenced is available on request.

16. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

17. The Community Committee is asked to note that there is currently a remaining balance of **£ £29,909**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing Revenue 2021/22

	£
INCOME: 2021/22	£52,220
Balance brought forward from previous year	£96,969
Less projects brought forward from previous year	£74,865
TOTAL AVAILABLE: 2021/22	£74,050

Ward Projects	£	Ward Split		
		Alwoodely	Harewood	Wetherby
Communal Shed	£500	£0	£0	£500
Litter Bins in Slaid Hill	£460	£460	£0	£0
Raby Park Fencing	£1,448	£0	£0	£1,448
Small Grants	£1,500	£0	£500	£1,000
Community Engagement	£750	£0	£250	£500
Skips	£1,200	£0	£600	£600
Alwoodley Grit Bins	£10,000	£10,000	£0	£0
Harewood Environmental Fund	£10,000	£0	£10,000	£0
Wetherby Grit Bins	£3,000	£0	£0	£3,000
Millennium Green Wellbeing Project	£4,000	£0	£4,000	£0
Wetherby Methodist Community Centre WIFI	£1,000	£0	£0	£1,000
Grant for Professional Staff - PHAB	£591	169	£338	£84

Alwoodley Speeding Project	£2,500	£2,500	£0	£0
Harewood and Wetherby Speeding Projects	£5,000	£0	£2,500	£2,500
Wetherby Arts Festival 21	£1,500	£0	£0	£1,500
Total Amount Approved	£43,449	£13,129	£18,188	£12,132
Actual Remaining Balance (Total/Per ward)	£29,909	£11,924	£3,657	£14,327

Wellbeing and Capital Projects for Consideration and Approval

18. The following projects are presented for Members' consideration:

19. **Project Title:** Community Engagment (ring fenced)

Name of Group or Organisation: Alwoodley Councillors

Total Project Cost: £200

Amount proposed: £200

Wards covered: Alwoodley

Project Description: To provide a pot of money from which payments for items including but not limited to; room hire, refreshments, advertising and products or services used for engaging with the local community can be paid.

Community Committee Priorities: This project covers all the committees' priorities and this is dependent of the projects that the committee receives.

20. **Project Title:** Skips (ring fenced)

Name of Group or Organisation: Alwoodley Councillors

Total Project Cost: £600

Amount proposed: £600

Wards covered: Alwoodley

Project Description: To provide a pot of money from which skips for community cleans ups can be paid from.

Community Committee Priorities: Resilient Communities

21. **Project Title:** Grit Bins

Name of Group or Organisation: Harewood Councillors

Total Project Cost: £3,000

Amount proposed: £3,000

Wards covered: Harewood

Project Description: To provide a pot of money from which grit bins requests and refills can be paid from.

Community Committee Priorities: Resilient Communities.

22. **Project Title:** Litter Bins for Throner Village

Name of Group or Organisation: Communities Team / Cleaner Neighbourhoods Team

Total Project Cost: £545

Amount proposed: £545

Wards covered: Harewood

Project Description: to install picnic benches and plan a variety of native and more climate sensitive changing shrubs and annual plants.

Community Committee Priorities: Resilient Communities, Health & Wellbeing & Better Lives

Delegated Decisions (DDN)

23. Since the last Community Committee meeting on 5 July 2021, all the projects listed below have been considered and approved by DDN:

- a) Wetherby Arts Festival 2021

Declined Projects

24. Since the last Community Committee meeting on 5 July 2021, there has been no project which has been declined.

Youth Activities Fund Position 2021/22

25. The total available for spend in Outer North East Community Committee in 2021/22, including carry forward from previous year, is **£102,299**.

26. The Community Committee is asked to note that so far, a total of **£59,476** has been allocated to projects, as listed in **Table 2**.

27. The Community Committee is also asked to note that there is a remaining balance of **£42,832** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2021/22

	Total allocation	Ward Split 8-17 Population		
		Alwoodley	Harewood	Wetherby
Income 2021/22	£35,500	£13,617	£10,923	£10,958
Carried forward from previous year	£77,311	£22,820	£25,625	£28,865
Total available (including brought forward balance) for schemes in 2021/22	£112,811.85	£36,437	£36,549	£39,824
Schemes approved in previous year to be delivered this year 2021/22	£10,512.34	£0	£3,506	£7,006
Total available budget for this year 2021/22	£102,299.51	£36,437	£33,043	£32,818

Projects 2021/22	Amount requested from YAF	Alwoodley	Harewood	Wetherby
Scarcroft Cricket Club Junior Coaching	£7,536	£0	£7,536	£0
Youth Summit Project Ringfence	£10,000	£0	£5,000	£5,000
Leeds Rhinos Summer Camps	£16,080	£16,080	£0	£0
Mini Breeze – Wetherby	£3,650	£0	£0	£3,650
Tee Time Tennis 2021	£6,075	£0	£6,075	£0
The Tempo FM Radio Academy	£3,500	£0	£0	£3,500
Zone and Away	£5,150	£5,150	£0	£0
Mini Breeze – Alwoodley	£3,650	£3,650	£0	£0
Equipment Storage for 1st Clifford Scout Group	£3,835	£0	£0	£3,835
Total spend against projects	£59,476	£24,880	£18,611	£15,985
Remaining balance per ward	£42,823	£11,557	£14,432	£16,833

Capital Budget 2020/21

28. The Outer North East Community Committee has a capital budget of **£15,695** available to spend, as a result of new capital injection in May 2021 of £6,600. Members are asked to note the capital allocation broken down by ward and summarised in **Table 3**.

TABLE 3: Capital 2021/22

	£	Alwoodley	Harewood	Wetherby
Balance remaining (per ward)	£15,695	£2,487	£7,621	£5,587

Community Infrastructure Levy (CIL) Budget 2020/21

29. The Community Committee is asked to note that there is **£0** total payable to the Outer North East Community Committee).

Monitoring Information

30. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

Corporate Considerations

Consultation and Engagement

31. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

32. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

33. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

34. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

35. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

36. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Recommendations

37. Members are asked to review the minimum condition as set out in paragraph 14 of this report, consider whether any amendments or additions are required, and approve such conditions for operation in 2021/2022. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity.

38. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval (paragraphs 19 - 22)
- c. Details of the projects approved via Delegated Decision (paragraph 23)
- d. Details of the Youth Activities Fund (YAF) position (Table 2)
- e. Details of the Capital Budget (Table 3)
- f. Details of the Community Infrastructure Levy Budget (paragraph 29)

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Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee
(Alwoodley, Harewood and Wetherby)

Report author: Preet Kundhi – 0113 535 1239

Date: 13 September 2021

For consideration

Outer North East Community Committee – Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme

Environment & Community Safety

3. The first Environmental Subgroup meeting of the municipal year took place last month, following the appointments to the group. In attendance was Parks and Countryside, Cleaner Neighbourhoods and the Refuse Team. Each service provided an update of the work currently being undertaken and in the foreseeable future.

Children and Families

Healthy Holidays

4. The Healthy Holidays scheme was being run at Moor Allerton Community Hub and at Wetherby library. The scheme was also being delivered from the Lingfield Living Local every Tuesday and Wednesday for local residents. At all three sites a wide range of activities had been planned. These included dance, drama, arts and crafts, Lego, sports and secret cinema. Everyday hot food and grab bags were provided at each location. The young children attending often built up a good rapport with staff and volunteers and engaged with all activities with enthusiasm.

Summer Provision Funded by Youth Activity Funding

5. The Alwoodley Councillors funded Leeds Rhinos Summer Camps – Sport and Drama. Leeds Rhinos Foundation delivered a multi skills camp each week of the six week summer holidays for young people. In partner with a local drama/theatre organisation, they delivered three drama camps. Both sports and drama camps had an equal balance of boys and girls. At the end of each drama camp, the young people showcased what they had learnt with an end of camp performance. The summer provision was well received both by parents and young people.
6. Leeds City Councils Breeze Team held their first mini Breeze event in Wetherby at Wetherby Ings, with 538 young people attending the event. The Team also held a second Mini Breeze event in the Outer North East Committee area at Cranmer Bank Recreation Fields with 650 young people attended and Moortown West Residents Association also hosted a tombola. Both Mini Breeze events had a wide range of activities including a selection of the Inflatables to cater for all ages (2 -19). The day was broken up into two sessions to allow for less queueing time. The events was also attended by the Communities Team to carry out consultation on what out of school provision they would like to see in the area.

Youth Summits for Youth Activity Funding 2022/23

7. Conversations will be taking place with local members in the following weeks in regard to mapping out the next youth summit. The youth summit consultation will help inform councillors for the 2022/23 youth activity funding spend.

Health, Wellbeing & Adult Social Care

Community Volunteer Hubs

8. Both Moor Allerton Elderly Care (MAECare) and Wetherby In Support of the Elderly (WiSE) continue to offer support to those vulnerable residents in Outer North East Leeds as part of the city's ongoing response to the Covid-19 pandemic.

Wetherby In Support of the Elderly

9. Wetherby in Support of the Elderly continue to monitor the portal which is the platform for which people requiring assistance are placed by the local authority and they are still ensuring people have access to food, shopping and prescriptions although this has slowed down considerably.

10. However, up to Christmas at least, WiSE will be working with the local authority and other partners in assisting the clinically vulnerable and those who are hard to reach or with concerns around leaving isolation to re-integrate with the community.
11. This has involved financing several groups towards reintegration with the community and working with partners in the local care partnership and the NHS more broadly around delivering opportunities for people post- pandemic.

Moor Allerton Elderly CARE

12. From 1 April – 31 July 2021 MaeCare have delivered 20 group activities which range from an Art Project to Walking Football; some activities have been delivered remotely but as restrictions eased they started to resume face to face activities cautiously, limiting numbers and maintaining social distancing with other mitigations.

13. Activities include:

- Exercise groups (Chair Based exercise, Dance On, Tai Chi and Extend taking place in local church halls where available). Priority is given to people who are Clinically Extremely Vulnerable
- Weekly Fish and Chip delivery to nearly 100 individuals (on a monthly rota) in partnership with the Access Bus, now paused
- Local walks and a new Walking Buddy project
- Singing (using telephone conferencing facilities) to over 20 people
- Walking Football, now 3 times a week with up to 40 people taking part each week
- Mindfulness via Zoom
- Readers Group and Creative Writing (using telephone conferencing facilities)
- Sporting memories via Zoom for people with dementia
- Small support groups for 25 people living with dementia
- Twilight Zone for 12 local residents
- Virtual coffee morning, now paused

14. At the time of writing further groups are resuming face to face including Men's Den, CAMEO and Creative Writing. The service's well established partnership with the Access Bus has resumed back to pre-COVID model whereby they bring a group of service users to our Activity Centre on Tuesdays instead of fish and chip delivery.

15. To ensure as many people as possible can attend something, some people are only able to attend one activity a week.

16. One to one IT support continues with some 20 people having received support, either at home or at our centre. Our tablet loan scheme is proving very popular. At the time of writing. MaeCare are planning to resume face to face Tech Wednesdays and also to re-engage volunteers, both for one to one support and in groups.

17. One to one support, mainly in the form of telephone befriending to over 160 people has taken place, although as they have started to resume face to face activities, the numbers are now reducing and this activity is mainly being delivered by volunteers.
18. Over 25 people have received advice or information; numbers reduced for a while as the post was vacant for a couple of months, but numbers are now picking up as our capacity increases.
19. The Lockdown Library continues with roughly 20 people borrowing books, jigsaws and DVDs. This is a welcome alternative to Film Friday and Theatre for All, neither of which have resumed.
20. MaeCare continue to deliver support through the Community Care Hub, mainly food parcels and befriending calls, although demand for the former is very low. 13 people received a food parcel.
21. 59 people volunteered in roles as varied as phone befriending, walking buddies, walking football, newsletter delivery, database input/website updating, group support, deliveries.
22. Unfortunately, MaeCare have lost some funding this financial year with necessitated cuts in staffing/hours and services. Combined with continued social distancing measures/limited space, MaeCare will be unable to resume all their pre COVID activities. Notable reductions include the very popular Film Friday (space), Theatre for All (lack of funding/staffing and concerns about how COVID secure theatres will be), and trips (lack of funding/staffing and cost/viability with limited numbers on minibuses). One of the posts that was made redundant was the Transport Coordinator; as a result the service has limited the amount of transport they can organise for service users to those who have no other option and are not able to organise it for themselves. MaeCare hope to resume their volunteer car service however, there will still be limited capacity to organise.
23. Trustee's vision is to see more activities/groups being led by volunteers as a means of increasing our offer. This may mean that some pre-COVID groups are unable to resume because the amount of organising required is too much for a volunteer; it may also mean that we are able to start new groups which we hadn't envisaged.

Ward Business

24. The first Town and Parish Council Forum of the municipal year took place on 29 July 2021. The Cleaner Neighbourhood Team provided an update on the work undertaken in the area and how the service plans to move forward once all the government Covid 19 restrictions had been lifted. An officer from the Local Care Partnership Development Team attended the forum to provide an overview of the Local Care Partnership, the Big Chat and how parish and town councils could get involved in the conversation and shaping the service.

Community Engagement: Social Media

25. **Appendix 1**, provides information on posts and details recent social media activity for the Outer North East Community Committee Facebook page.

Updates from Key Services

Cleaner Neighbourhoods Team

26. The Road sweeper is still in place in the Outer North East wards and will continue to do so until the sweeping schedule is put in place. Once a sweeping schedule is in place, the Team Leader will share this with all ward members.

27. The CNT staff are now back to working full hours, now that the COVID 19 restrictions have been removed. The service is now in the process of filling some vacancies which had been created due to the pandemic. The machines are being used by the zonal staff to sweep and these are covered on overtime. Councillors can email the Team Leader if any roads that need attention and this will get programmed in to get swept.

28. The leafing season will be taking place in eight to ten weeks. As usual, all sweeping will be suspended and resource directed to leaf clearance.

29. The integrations Outer North East wards and Cross Gate/Whinmoor is ongoing. The team are working through a routine that benefits both areas.

30. The Team Leader has received bin mapping information from Cllr Richards and aims to meet with the councillor in September to take this piece of work further.

31. The bins requested by councillors have been installed. At the time of writing the only one remaining to be installed is on the A58, to replace a post mounted bin.

32. Fly tipping is currently an issue in the Outer North East wards and this is showed in the statistics for the three wards. The secluded rural areas have become a safe and easy target for fly tippers. The fly tippers have become more covert, removing any evidence or tags that would lead back to them.

Alwoodley

Service request type	May - July 2020	May - July 2021
Fly tipping enforcement	1	7
Waste in garden	3	2
Housing communal area clearance	2	
Overgrown vegetation	16	15
Fly tipping removal	40	78
Street/Road sweep	2	6
Bulky collection	103	98
Total	167	206

Harewood

Service request type	May - July 2020	May - July 2021
Fly tipping enforcement	5	10
Waste in garden		1
Housing communal area clearance	4	
Overgrown vegetation	10	13
Fly tipping removal	45	87
Street/Road sweep	2	13
Bulky collection	63	75
Total	129	199

Wetherby

Service request type	May - July 2020	May - July 2021
Fly tipping enforcement	4	3
Waste in garden	3	1
Housing communal area clearance	1	2
Overgrown vegetation	6	9
Fly tipping removal	11	13
Street/Road sweep		3
Bulky collection	63	83
Total	88	114

Public Health

Covid-19 response summer months

33. Infection rates have been high during the summer months within many wards across the city and within some of the wards, especially those with a younger demographic the ward infections rates have fluctuated considerably. The situation is dynamic and will likely change again as we move towards the winter months. As the Leeds vaccination programme moves a pace and moving down the age groups, infections become concentrated in the 18-24-year olds and below.

34. The response of the NHS, Leeds City Council and Third Sector partners has been rapid and ongoing since the start of the pandemic with some vaccinations centres offering different vaccination sites for example one for forties and above and then another site for 18 above.

35. Additional mobile testing centres have been set up. Women's only vaccination clinics have also been made available as well as roving and pop up Covid -19 vaccination sites across the city. On top of this young people in the hospitality industry, night-time economy, family owned and run food business, general food retail, universities, schools, colleges, and further education venues have been targeted via campaigns and social media to take up the vaccination offer. This work continues by the NHS, CCG and LCC Public Health, Volunteers and Third Sector Partners. These partners include a strong representation from faith groups.

Covid-19 outreach teams across the wards

36. In conjunction with the above, outreach teams have been proactively moving across the city and door knocking to;

- Encourage vaccination and testing uptake
- Distribute free lateral flow test packs.
- Ask if residents require and help with shopping, prescription collection, financial inclusion matters for example. These doorstep wellbeing checks have proved to be an essential lifeline for many residents and have been well received.
- Outreach Teams have also been posting information leaflets detailing council, clinical and charitable services available.

37. Outreach Teams comprise of council workers, Leeds City Council commissioned services such as Better Together Outreach volunteers, public health officers, third sector community development teams, clinical colleagues who have volunteers and Forum central's volunteer resource pool.

Leeds City Council Contract Tracing Service

38. The outreach component of this service is delivered through our trusted commissioned third sector partners, many who have worked in their communities and geographical areas for over 25 years. This service has over a 46% success record. It helps local residents track contacts they may have had if they test positive and offers isolation advice and help. The service is highly flexible and is proving a strong model for work of this nature.

Key messages

39. As we enter a new phase of living with the virus, with very few restrictions in place, here are some updated key messages that capture the national messages combined with local messaging from our Director of Public Health.

- Thank you to everyone who has done their bit taking up the extra testing and getting the COVID vaccine here in Leeds.

- Covid-19 continues to be a feature of our lives, so this last step on the roadmap is around learning to live with it and manage the risk to ourselves and others.
- Rates of Covid infection are high and continue to rise therefore we should continue to be cautious, help to reduce the risk of spread and protect people at highest risk of serious illness.
- Now, you will no longer have to wear a mask or social distance by law, **but the advice is to continue to wear a mask in enclosed and crowded spaces such as public transport.** Some organisations, e.g. health and social care, will ask you to wear a mask.
- You no longer need to work from home if you can, but the recommendation is for a gradual return over the summer.
- To keep yourself and others safe, try and limit the contact you have with people you do not usually live with, including keeping the number of people and the time you spend with them low, and not getting too close to them.
- Where possible, meet outdoors and let fresh air into homes and other enclosed spaces.
- Many people will be excited about the return to the way things were before Covid, whilst others, including those more vulnerable, maybe more cautious. Think of others when making your own decisions about when to wear a mask and social distance.
- Please get both doses of the vaccine when called to make sure you have the highest level of protection.
- It is also important that we all continue to reduce the risk of spread by washing hands, getting tested if you have symptoms, and isolate if advised to do so.

#TogetherLeeds #LivingwithCovid

40. Please notes rules on self-isolating and those citizens who have been double vaccinated are set to be changed by the government.

<https://www.gov.uk/government/news/self-isolation-to-be-eased-for-fully-vaccinated-adults-in-step-4>

Uptake of Long Covid-Support Services

41. Work is currently underway to encourage local people to understand and identify, if presented with Long Covid-19 symptoms and as appropriate, to seek help through their local GP service. Uptake is low within some of the wards, as cases are proportionally low across the city. However, any local residents who feel they may have symptoms to access the service. There is a Leeds City Council Public Health information sheet attached with more detail from the Long-Term Conditions Team. For more information please contact the following Public Health officers.

Carl.Mackie@leeds.gov.uk or Jonathan.Hindley@leeds.gov.uk

Housing Leeds - Housing Management

Annual Home Check In

42. Housing Leeds have recently launched an Annual Tenancy Check-In programme (formerly Annual Tenancy Contact/Annual Home Visit).

43. Annual Tenancy Check-In Programme was launched from Tuesday 1 June 2021. Following feedback, the programme has recently had a change of name to 'Annual Tenancy Check-In' to reflect the different ways in which this contact might happen. Rather than all Check-Ins being completed in the tenant's home face to face, it will be completed either face to face, over the telephone or online, depending on their circumstances.

Online group

44. Letters/emails will be sent to a pilot group of 1,000 customers who have been chosen to have an online check in. This will give the residents identified the opportunity to complete the Annual Tenancy Check In online and feed back to Housing Management.

45. There will be a review of the returns from the first Online group to see if there are any changes that may be required to the process.

Estate Walkabouts

46. The Housing Officers completed Estate Audits in April 2021 and they are working towards the September dates for Walkabouts to be completed. These dates are being arranged and dates will be confirmed.

47. Housing Officers have been advised to book them in and invite the local ward members and tenant representatives to attend in line with our Covid 19 risk assessments. Any Estate improvements can be taken through the Outer North East HAP with the assistance of the Tenant Involvement Officer.

Block inspections

48. The service are completing weekly block sweeps on all high rise blocks at Alderton Heights. The service also receives daily cleaning reports from the cleaning contractors and the recommendations in the report are actioned.

49. The service also carry out monthly stage 2 fire safety checks and report all the findings and raise the necessary repairs as required.

50. Low rise blocks inspections are also being carried out now on a quarterly basis in line with the fire safety checks.

Anti-Social Behaviour

51. Housing Leeds have seen a rise in reports of anti social behaviour noise nuisance and youths but Housing Leeds, LASBT and WYP continue to work together to resolve all issues and find resolutions, Tasking meetings are in place to share and

report breaches and the service encourages customers to report the Police Portal online issues in the area so that data can be obtained of arising issues.

Housing Advisory Panel

52. On 9 August was the first HAP meeting to take place since June. A bid from Youth Services was table for the meeting.

53. The Youth Service application is to work with a group of young people in the Harewood area who would benefit from attending their local youth provision to enable them to re-engage with their friends in the local community. These sessions would start at the beginning September 2021. The aim for the sessions is to enable the young people to create and make nutritious meals on a budget or low income. This is particularly relevant as some of them will be directly affected by the pandemic and not receiving support from their localised networks.

54. The budget now stands at £22,098.83 and this bid is asking for £1,360

55. The panel are currently considering an application which will help resolve an issue in Wetherby at Syke Road garages site where people are parking on the grass, this may involve knee high post and rail fencing which is quoted to cost £5,489.70.

Community Hubs & Libraries

56. Moor Allerton Community Hub and Wetherby Library One Stop Centre both re-opened fully without restriction on 19 July, offering a full library and customer service.

57. Both sites have participated in the Healthy Holiday programme offering children meals and a wide range of indoor and outdoor activities during the Summer Holidays

Employment & Skills

Universal Credit

58. The table below shows the revised figures for the number of people claiming Universal Credit in the Outer North East Community Committee area that were unemployed in May 2021 is 1,528. This is an increase of 134% since March 2020, a decrease of 35 on the previous month. The increase in claimants is reflective across all wards due to the impact of COVID.

59. The Coronavirus Job Retention Scheme (furlough) will cease at the end of September, and there is an expectation that a number of people will be made redundant which could subsequently increase claimants to Universal Credit.

Universal Credit Claimants (Not in Employment) 16-64yrs						
	March 2020		April 2021		May 2021	
	Number*	Rate**	Number*	Rate**	Number*	Rate**
Leeds	23,618	4.6%	47,061	9.1%	46,061	8.9%
Outer North East	653	1.9%	1,563	4.5%	1,528	4.4%
Alwoodley	387	2.9%	855	6.5%	848	6.4%
Harewood	95	0.9%	289	2.8%	271	2.7%
Wetherby	171	1.5%	419	3.7%	409	3.6%

*Number is the number of people claiming Universal Credit that are not in employment

**Rate shows the number of claimants not in employment as a percentage of the working age population

Employment and Skills Services

60. The table below shows the number of people being supported from the Outer North East Community Committee area.

	Accessing Services		Into Work		Improved Skills	
	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)
Outer North East	321	459	94	136	150	226
Alwoodley	205	307	60	73	104	147
Harewood	71	90	25	43	27	41
Wetherby	45	62	9	20	19	38

61. COVID has had considerable impact since March 2020, with closures of face to face services, the employment and skills delivery models were adapted and continued through a virtual or remote offer along with email and telephone support. During April 2020 – March 2021 10,071 people accessed the Service, 321 of whom were from the Outer North East, a reduction of 30% when compared to the same period last year.

62. Across the city the service has supported 3,413 people into work, (April 2020 – March 2021), 94 were residents from the Outer North East, a reduction of 31% when compared to the same period last year. Customers were supported into work across all sectors with the largest numbers in health and care, food retail, logistics, distribution, and transport.

Leeds Employment Hub

63. A single point of contact for ESIF funded programmes and Jobshops that provides tailored and comprehensive support into employment or education to all unemployed Leeds residents. A large team of Employment Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to eligible residents who are disadvantaged in the labour market.

64. The Service continues to be successful in securing ESIF funding that will now be in place until December 2023, supporting around 3,500 people per year in Leeds to improve their skills and significantly increase their prospects of moving into sustained employment. The service and its partners will be spending in the region of £2.7m in this financial year on the delivery of employment support programmes.

65. A further ESIF bid to support 15-24 year old Leeds residents has been submitted and the service expects to hear by the end of August 2021 if successful. This will replace two existing programmes that are due to finish at the end of December 2021.
66. ESIF programmes are predominantly focused on residents who are not employed. The service has therefore sought to gain funding for residents that are ineligible for ESIF programmes, supporting underemployed residents in low paid, low skilled jobs as well as those at risk of redundancy. Residents at risk of being redundant will be offered support beyond the limited statutory minimum offered by DWP and National Careers Service and residents seen as underemployed will be able to access services and support that to now have not been offered through ESIF and other mainstream support.
67. All Jobshops are now fully open, 5 days a week for face to face appointments which includes the City Centre Community Hub.
68. Due to COVID the annual Leeds Next Steps event will not take place face to face this summer. The [event usually held the day after GCSE results day, where young people can](#) talk to local colleges and providers, get information and advice about post- 16 learning opportunities, individual courses, apprenticeships, and traineeships will be available on-line. [Information from a wide range of schools, colleges and other providers will be available via the](#) 'Start in Leeds' website.
69. Between April 2020 – March 2021 3,971 customers accessed Leeds Employment Hub including Jobshops, 2,047 customers were supported into work and 292 were supported into training or further education. From the Outer North East, 125 customers accessed Leeds Employment Hub including Jobshops, 59 customers were supported into work and 5 were supported into training or further education.

Leeds Learning Hub

70. The service delivers and commissions adult learning (post 19) with courses designed to help adults take their first steps or re-engage with learning before progressing to accredited learning within community settings. This provision is targeted to the 20% most deprived SOAs with a focus on Priority Neighbourhoods. Our programme includes Family English, Maths and Language (FEML) provision designed for parents (or other carers of children) with English and Maths needs or is for families where English is not the primary language. Often these courses are linked to schools or Children's Centres.
71. Over the last 12 months, new methods of delivery were developed to ensure learners could continue to access our courses. This included blended learning e.g. digital delivery through mobile phones coupled with home learning options, remote delivery options including outdoor learning, and the return to face to face learning when restrictions permitted with reworked COVID secure delivery spaces. The service also developed home learning resource packs to increase pastoral support, with a particular focus on vulnerable learners and those unable to access online programmes.

72. Between April 2020 – March 2021 the service has supported 4,857 people across the city to improve their skills. From the Outer North East, 150 residents have completed a skills course, a reduction of 34% when compared to the same period last year.

Employer Support

73. Over the last 15 months the Service has engaged with 384 businesses (33 large and 351 SMEs). The highest number of engagements have been within construction, health and social care, IT, and digital and professional services sectors.

Vaccinating Leeds Programme

74. The Service supported, in partnership with the Leeds Teaching Hospital Trust, the recruitment of Admin, Health Care Assistants and Front of House positions for the Vaccinating Leeds programme. 90 Leeds Employment Hub customers successfully passed the recruitment process, including HR checks and an initial training programme, 24 customers commenced work with the NHS in March 2021, the other customers were invited to join the talent pipeline to be put forward for other opportunities.

Kickstart

75. Part of the Government's Plan for Jobs 2020 launched in September. Employment and Skills is continuing to act as a "Kickstart Gateway", to help provide placements for young people who are currently on Universal Credit and at risk of long-term unemployment. The programme provides funding to employers to offer 6 month placements for eligible businesses. Since January 2021, 391 placements have been approved with 140 placements filled.

Retail and Hospitality Sector

76. Developing a programme with employers, Leeds City College and The Engine Room, to provide taster sessions and upskilling support for participants in order to allow them to access opportunities in the sector. The initial programme is set to be delivered in September 2021, with a one week programme covering key skills in hospitality.

Leeds Teaching Hospital Trust (LTHT)

77. Working in partnership with LTHT to support the recruitment of a large number of Apprentice Clinical Support Workers and Apprentice Facilities Technicians roles within LTHT. Virtual information sessions to explain the role and application process are being delivered from September. Support arrangements are in place through the Leeds Employment Hub and targeted local promotion is being arranged.

Youth Service

78. The service has a number of positives to report on in the ONE area,

79. Our Youth Club at Moortown Methodist is now back open every Monday (Alwoodley) and following a successful funding application the team are able to run a wellbeing and healthy eating programme over the coming months (this will cover all wards in the ONE).

80. Lingfield Youth Club is due to open in the coming weeks (Alwoodley), the team are just awaiting final confirmation of this letting.
81. Lynne has supported the local committee at Thorner Youth Club with a recent funding application to cover staffing and resourcing. At the time of writing the report, the team found out that the funding bid has been successful. The team will be supporting this weekly provision by having a Youth Worker attend the Youth Club. A timescale has not been put on this yet, but it will be until a time in which the volunteers feel able to run the session independently.
82. Barleyfields Youth Club (Wetherby) is now back up and running every Wednesday and Friday. The team have been running out health and wellbeing programme for several weeks (this is a 24 week project) and this has gone down really well with local young people and families.
83. Boston Spa Community Centre is also now back open and running weekly
84. Our detached provision continues across all areas with recent calls for service been focused on the ASB on Stables Lane and the old school site.

Corporate Considerations

Consultation and Engagement

85. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

86. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

87. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

88. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

89. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

90. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

91. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

92. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

93. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Outer North East Community Committee & COVID-19 Groups

Appendix 1

FACEBOOK highlights

6th July 2021 – 26th August 2021

Outer North East Community Committee

Since 6th July 2021 the Outer North East Community Committee Facebook page has gained: **15 new page 'likes'** (and currently has) **602 followers**.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the 6th July 2021, the posting regarding Wetherby Breeze in the Park:

- has been shared, commented on or liked 82 times
- has reached a total of 5,807 people

The following below are screenshots of the most popular three posts since the 6th July 2021. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – Wetherby Breeze in the Park

5,807 people had this post delivered to them and it had **478** post clicks, with **82** reactions, comments and shares.

Leeds City Council Outer North East Community Committee ...
is at Wetherby Ings.
27 July · Wetherby · 🌐

WETHERBY BREEZE IN THE PARK 2021
Monday 9 August 2021@ Wetherby Ings, Lodge Lane, Wetherby, LS22 5FN

Funded by your local Councillors; Cllr Norma Harrington, Cllr Alan Lamb and Cllr Linda Richards. ... See more

5,807 People Reached

82 Reactions, comments & shares 🗨️

22	3	19
Like	On post	On shares
1	0	1
Love	On post	On shares
34	15	19
Comments	On Post	On Shares
25	25	0
Shares	On Post	On Shares
478 Post Clicks		
13	51	414
Post clicks	Like reactions	Other posts



2nd Place – Proposed Expansion of Allerton High School

2,307 people had this post delivered, with 154 post clicks with 12 reactions, comments & shares.

Leeds City Council Outer North East Community Committee ***
12 July · 🌐

Proposed Expansion of Allerton High School

Following initial consultation on a proposal to permanently expand Allerton High School from 220 places to 280 places in Year 7 from September 2022 onwards, at its meeting on 23 June Leeds City Council's Executive Board approved the recommendation to publish a Statutory Notice in relation to the proposal. A Statutory Notice has been published in the Yorkshire Evening Post today. This is a prescribed, legal process as set out in the D ... [See more](#)



2,307 People Reached

12 Likes, Comments & Shares 📊

10 Likes	2 On Post	8 On Shares
0 Comments	0 On Post	0 On Shares
2 Shares	2 On Post	0 On Shares

154 Post Clicks

0 Photo views	30 Link clicks 📌	124 Other Clicks 📌
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NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts




3rd Place – Alwoodley Breeze in the Park

1,648 people had this post delivered to them. There were 158 post clicks and 29 reactions, comments and shares

Leeds City Council Outer North East Community Committee ***
27 July · 🌐

ALWOODLEY BREEZE IN THE PARK 2021
Thursday 26 August 2021@ Cranmer Bank Recreation Ground, 40 Cranmer Gardens, Leeds, LS17 5LA

Funded by your local Councillors; Cllr Dan Cohen, Cllr Neil Buckley and Cllr Peter Harrand. ... [See more](#)



🌱 **Get more likes, comments and shares**
When you boost this post, you'll show it to more people.

1,648 People reached	187 Engagements
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[Boost post](#)

Performance for your post

1,648 People Reached

29 Reactions, comments & shares 📊

5 Like	2 On post	3 On shares
1 Love	0 On post	1 On shares
17 Comments	0 On Post	17 On Shares
6 Shares	6 On Post	0 On Shares

158 Post Clicks

0 Photo views	0 Link clicks 📌	158 Other Clicks 📌
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NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page



COVID-19 Facebook Groups

The Communities Team have set up **33** ward based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible in some of the volunteering efforts.

To date, **Alwoodley** has **42** members, **Harewood** has **82** members and **Wetherby** has **60** members.

The committee is asked to note the specific **Coronavirus Facebook Ward Pages** and are invited to join the pages in an attempt to increase traffic.

- Alwoodley: <https://www.facebook.com/groups/681365375954435>
- Harewood: <https://www.facebook.com/groups/216974936085436>
- Wetherby: <https://www.facebook.com/groups/234075651062598>

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